

Position Vacancy Announcement

Position: Network Technician
Deadline:
Salary: Commensurate with training and experience
Contact: Tri-County Computer Services Association (TCCSA)
Email: vacancy@tccsa.net

Additional Information

The Tri-County Computer Services Association (TCCSA) has an immediate opening for a Network Technician. Please submit a letter of interest and resume via e-mail to vacancy@tccsa.net.

TITLE: Network Technician

REPORTS TO: Executive Director and assigned Manager or Team Lead

EMPLOYMENT STATUS: Full-Time (12 months)

GENERAL DUTIES: Provide direct support to TCCSA district(s) as assigned. Keep the Director and assigned Manager or Team Lead informed of current activities and emerging issues.

SPECIFIC DUTIES:

- Assist assigned district(s) in overall operation of district
- Maintain and repair equipment under contract with TCCSA and/or third party
- Install and configure new equipment within the TCCSA network.
- Install and configure new software within the TCCSA network.
- Coordinates with TCCSA staff and outside contractors on the design and implementation of components within the TCCSA network.
- Monitor the TCCSA network to reduce outages and obtain the highest level of service for TCCSA users.
- Troubleshoot and diagnose problems with access to the TCCSA network
- Provides network administrative services to the TCCSA users in the proper use and administration of the district local area and wide area networks.
- Maintain a positive and cordial relationship with the TCCSA staff, TCCSA users, and the general public.
- Employ independent judgment, initiative, and decision-making skills
- Perform other specific job-related duties as directed by Executive Director and/or assigned Manager or Team Lead

QUALIFICATIONS:

- Minimum 2-year computer degree and 2 years of experience in technical support position
- Excellent verbal and written communications skills
- A high level of professional integrity
- Strong analytical and organizational skills
- Documented evidence of a clear criminal record is required