

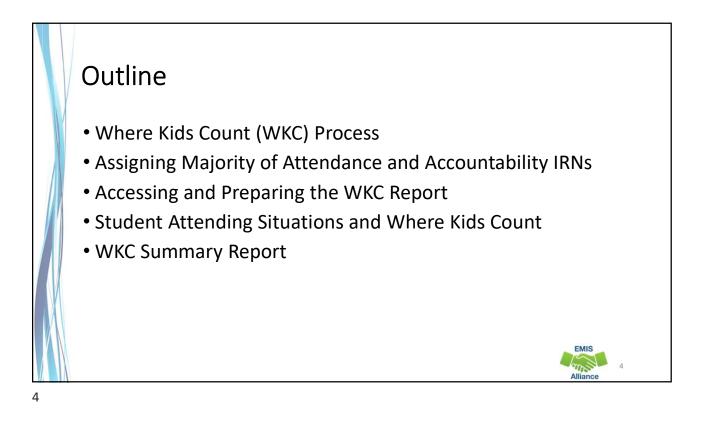
T

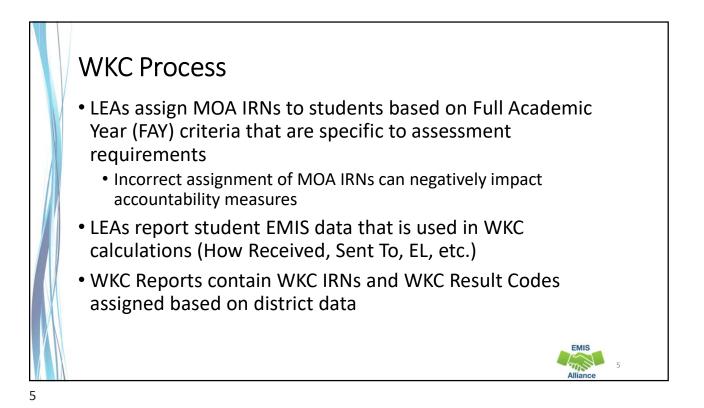
The Ohio Department of Education and Workforce funds development of EMIS training materials as part of the EMIS Alliance grant. There is an expectation that ITCs will utilize these materials in training provided to your districts. That said, there are restrictions on use of the EMIS Alliance materials as follows: Materials developed as part of the EMIS Alliance program must be provided <u>at no cost</u> to your training participants. If you utilize the EMIS Alliance training materials – in whole or in part – you must <u>not</u> charge participants a fee to attend the class where the materials are used. Likewise, you may <u>not</u> use the materials or any portion thereof in any event where a fee is charged to attend. Exceptions must be approved in writing by the Ohio Department of Education and Workforce in advance of scheduling/promoting any event which may violate these restrictions.

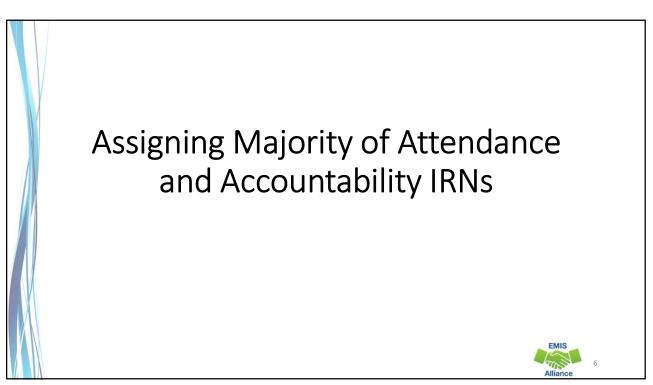
Questions regarding appropriate use of EMIS Alliance materials, or requests for exception to the restrictions noted above, should be directed to Melissa Hennon [Melissa.Hennon@education.ohio.gov].

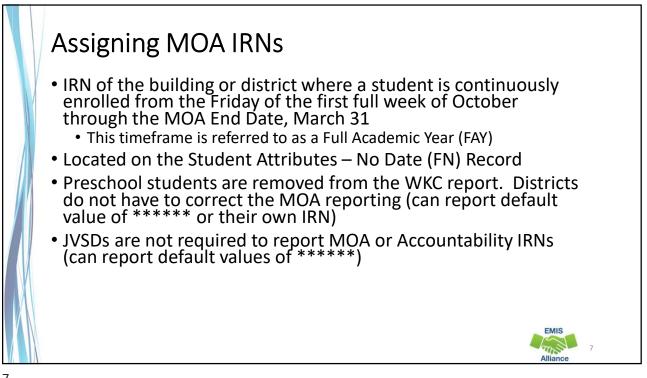


Overview WKC Report Generated using EMIS data from traditional districts, ESCs, community schools, and STEM schools Contains result codes that indicate where the student will count if the student is included in accountability measures This presentation will focus on troubleshooting the WKC reports Resolve data reporting issues Verify data for accuracy and completeness

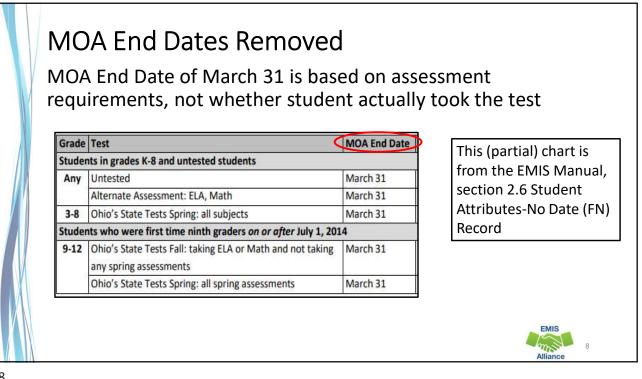




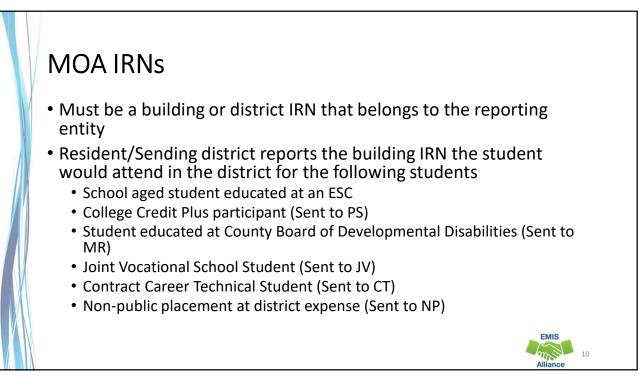






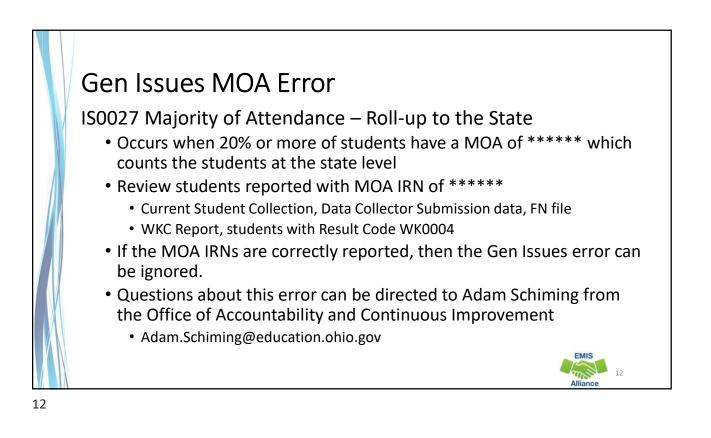


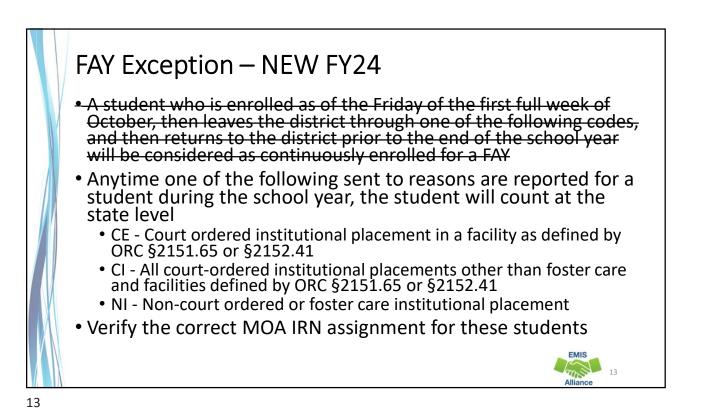
MOA IRN Levels Building Level - Student continuously enrolled in one building in the district for a FAY Report the building IRN District Level - Student continuously enrolled in the district for a FAY but enrolled in multiple buildings Report the district IRN State Level - Student not continuously enrolled for a FAY Report ******

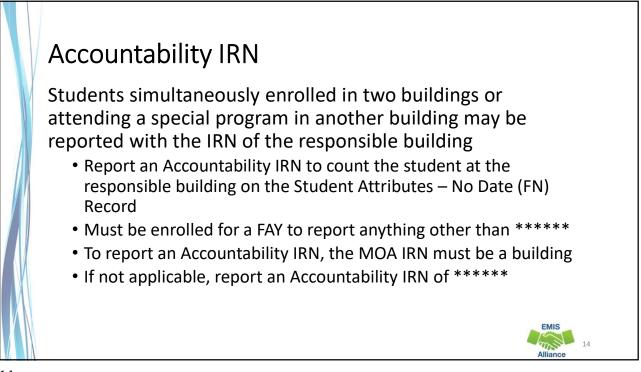


MOA IRNs – Expelled Students - NEW FY24 Students who are enrolled from the Friday of the first full week of October through March 31st, and are expelled after March 31st have met FAY requirements Districts should report MOA IRNs for the student • Students who are enrolled from the Friday of the first full week of October through March 31st, are expelled before March 31st, and are receiving education or services during the expulsion have met FAY requirements Districts should report MOA IRNs Students who are enrolled from the Friday of the first full week of October through March 31st and are not receiving education or services during the expulsion have not met FAY requirements • The district should report "******" in the MOA IRN element EMIS 11









Software Demonstration

Since attendee software varies, ITCs should demonstrate or explain the process in the applicable student information software system to assign MOA IRNs

• Use the Student Information System (SIS) to demonstrate how MOA IRNs can be viewed or exported for data verification

15

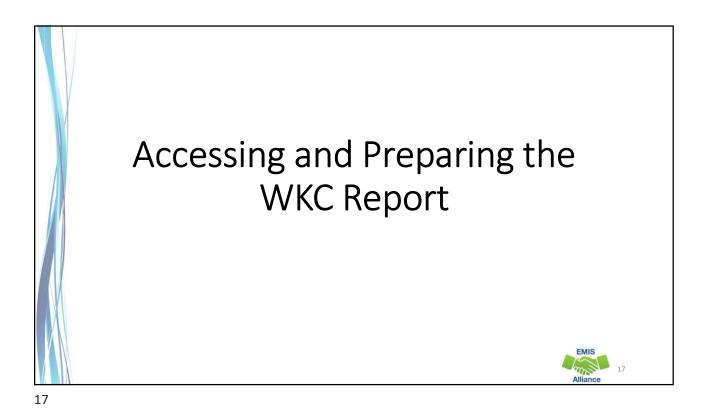


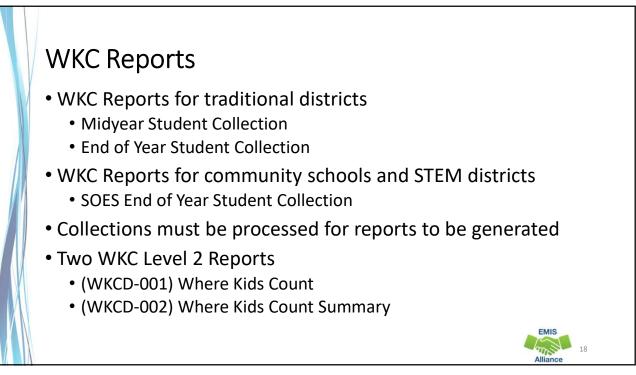
MOA IRNs and Accountability IRNs should be assigned and carefully reviewed for accuracy as these are critical elements in the WKC process.

- Are MOA IRNs assigned for all students at the correct level?
- Have students who were not enrolled for a FAY been reported with an MOA IRN of *****?
- Have accountability IRNs been assigned appropriately?

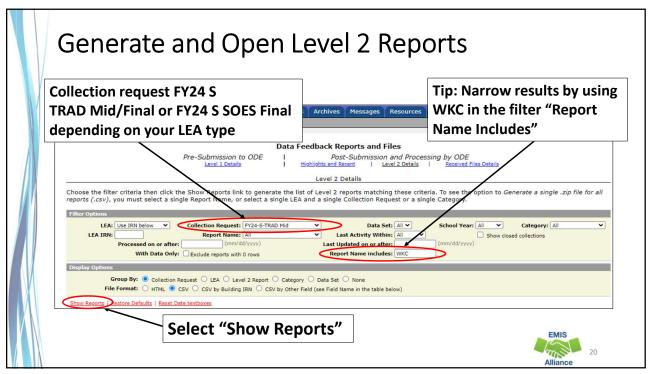


EMIS



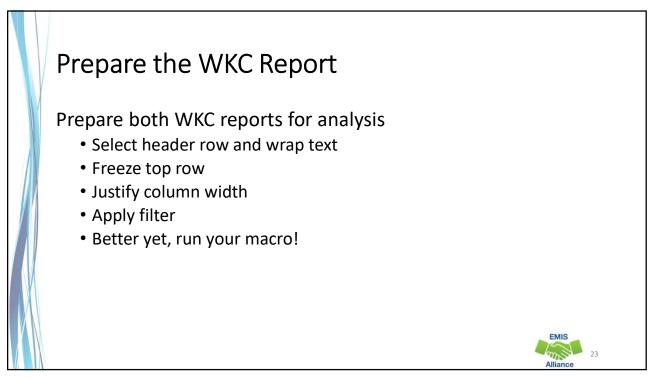


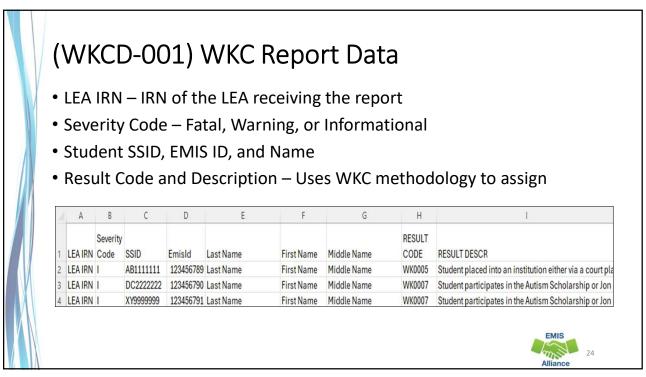
| \/ /К | C Reports are available in the Level 2 Reports link |
|--------------|---|
| | |
| | Midyear Student Collection (FY24) FY24-5-TRAD Mid: Collection required for all Traditional Districts, JVSDs, ESCs, and State Supported Schools. Source file(s) for GI, FS, FD, FB, FN, G., I |
| | Submissions: January 02, 2024 - April 26, 2024 (33 days till close) Version: 3 Status: The collection was submitted March 21, 2024 at 03:25:41 |
| | Submission Status: Processing Completed (March 21, 2024 at 03:25:46 PM) Submission Number: 29 (attempt 1) Actions: Start Collection Add New Scheduled Collection Yiew submission 29 Data |
| Refres | Set Default Collection properties |
| | SOES End of Year Student Collection (FY24) FY24-S-SOES Final: Collection required for all Community Schools. Source file(s) for GI, FS, FD, FD, FN, FE, FC, FL, FT, GD, GE, GG, GJ, and GQ studen ⁽³⁾ |
| | Submissions: January 02, 2024 - July 17, 2024 (115 days till close) Version: 3 Status: The collection was submitted March 22, 2024 at 08:15:0 |
| | Submission Status: Pending Processing (March 22, 2024 at 08:15:04 AM) Submission Number: 9 (attempt 1) Actions: Statt Collection Actions: Statt Collection Prepare Outputs: <u>View submission 9 Data</u> |

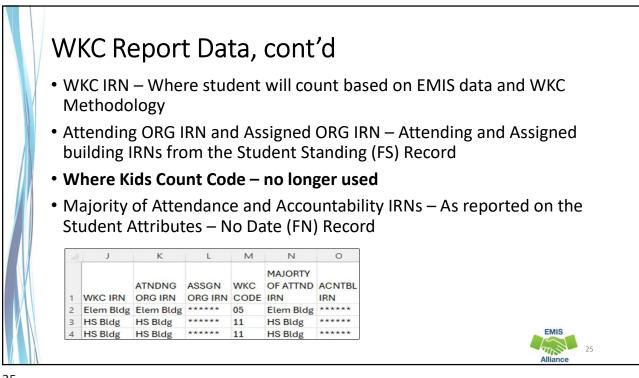


| | te and Open Level 2 Reports |
|--|---|
| Collection Requests Collecti | tion Status Submissions Progress Reports Archives Messages Resources Preferences |
| | Data Feedback Reports and Files Pre-Submission to ODE Post-Submission and Processing by ODE Level 1 Datails 1 Highlights and Recent Level 2 Datails Level 2 Datails 1 |
| | en click the Show Reports link to generate the list of Level 2 reports matching these criteria. To see the option to Generate a single .zip file for all lect a single Report Name, or select a single LEA and a single Collection Request or a single Category. |
| Display Options Group By: 💿 c | Report Name: All Last Activity Within: All Image: Control of the second se |
| Show Reports Restore Defaults | Reset Date textboxes |
| Collection Request / Report Na ✓ Midyear Student Collection (| Set Name Page |
| (WKCD-001) Where Kids Co | Count 0 0 2953 35 2999 Student Reports S 03/21/24 00:00 03/21/24 19:38 29 Unknown Help |
| (WKCD-002) Where Kids Count Summary | 0 14 0 0 14 Student Reports S 03/21/24 19:39 03/21/24 19:38 29 Unknown Help |
| Generate a single.zip file for all re- | Exorts Ferent report report information to acov file |
| * | Click on the link to download the ZIP |

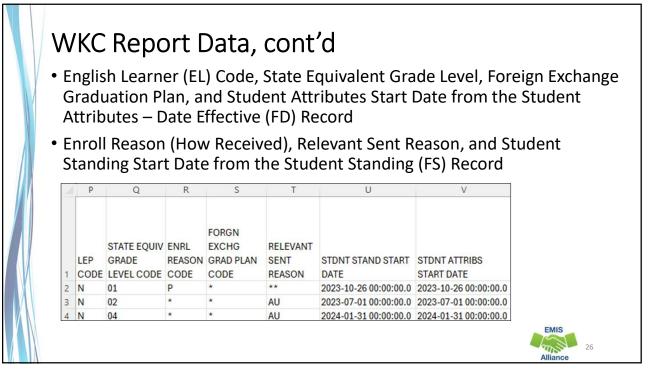
WKC Report Error Categories • WKCD-001 WKC Report can contain fatal, warning, and informational severity levels • WKCD-002 WKC Summary Report can contain critical, warning, and informational severity levels Fatal Critical Warn Info Total Category Data Field Set Name Help Page LEA Last Upd Date Submission Collection Request / Report Name Process Date Midyear Student Collection (FY24) (2024S2TRD) Help 0 2963 36 2999 Student Reports 03/21/24 00:00 03/21/24 19:38 29 Unknown (WKCD-001) Where Kids Count 0 S (WKCD-002) Where Help 0 14 0 0 14 Student Reports S 03/21/24 19:39 03/21/24 19:38 29 Unknown Best practice is to open the entire report and not focus on specific severity levels EMIS 22 nce Allis 22











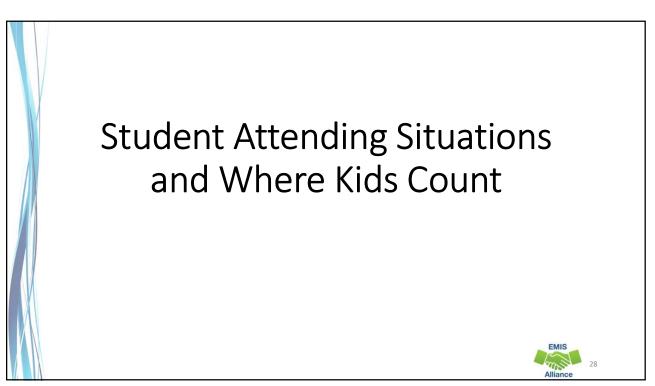
Qu Wi co Lev Re rev ba

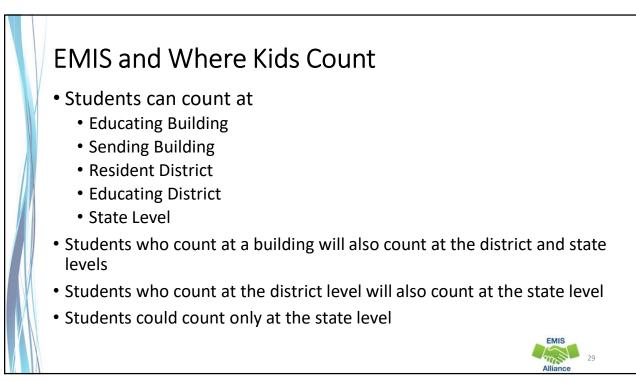
Quick Check

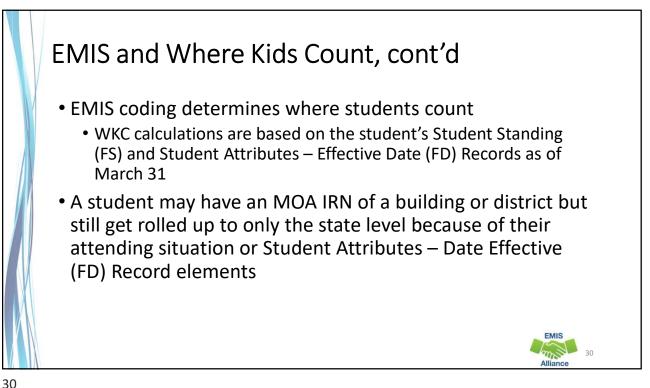
WKC Reports are contained within the Level 2 Reports. WKC Reports should be reviewed often, so keep a baseline report and consider saving reports in an Excel workbook for easy comparison as subsequent WKC Reports are reviewed.

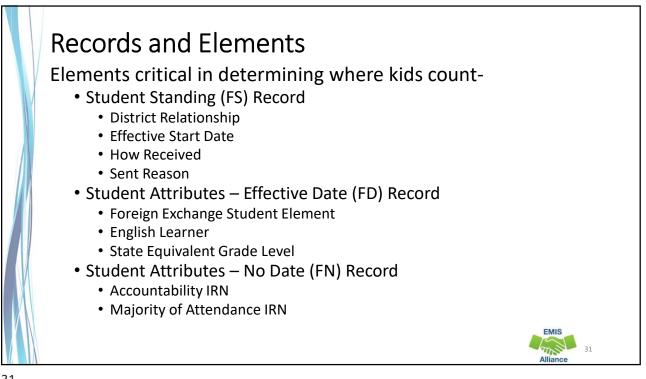
- Can you open and prepare the WKC Report from the Level 2 Reports?
- Do you have a process for frequently reviewing the report and saving your work between reports?
- Are you sharing this report with other district staff for verification purposes?



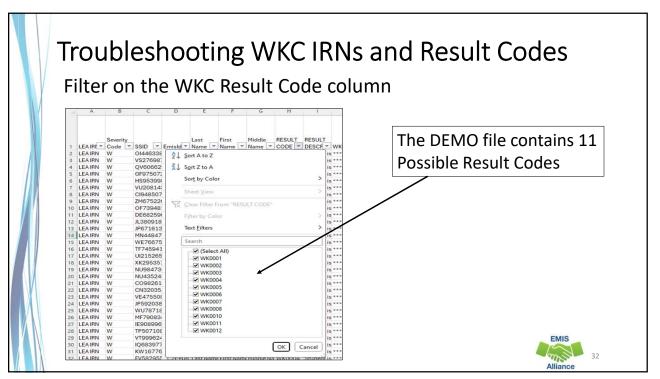


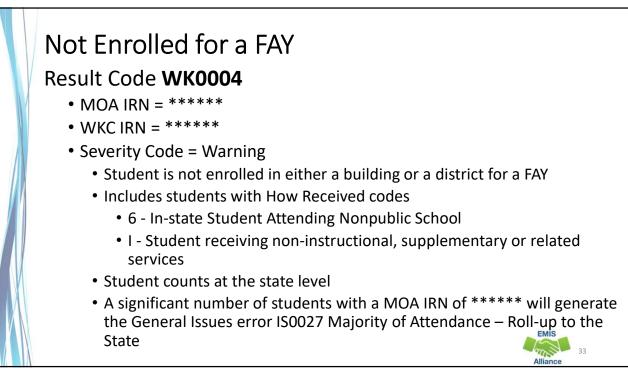


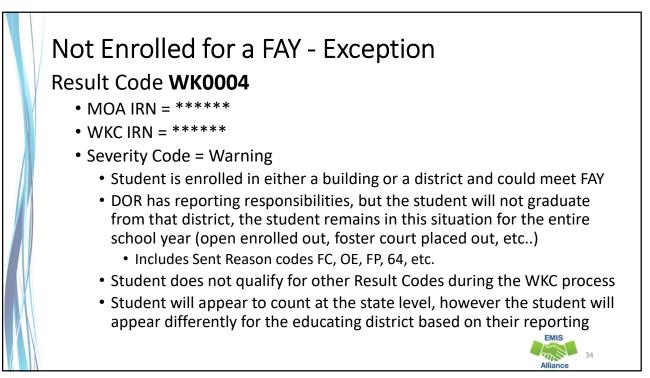


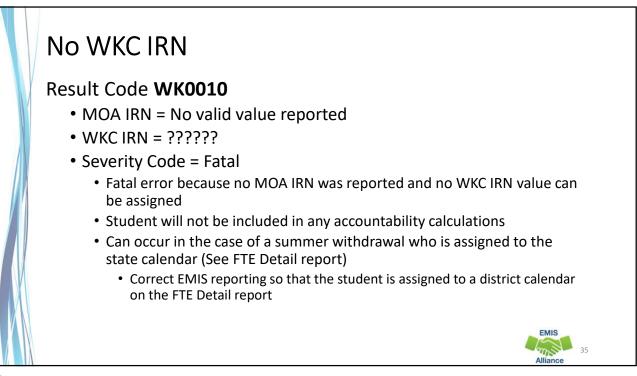


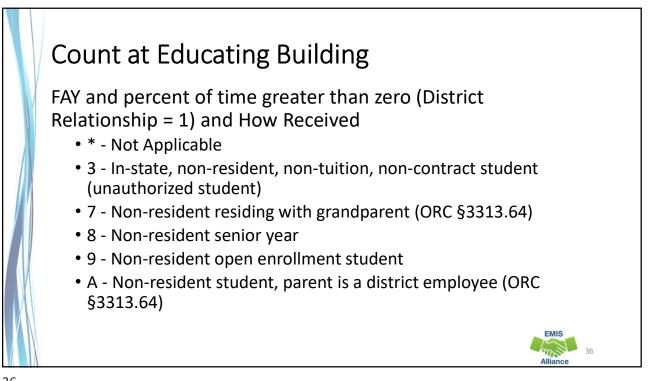


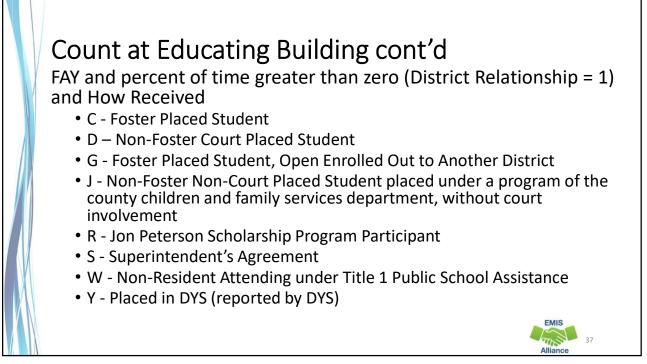


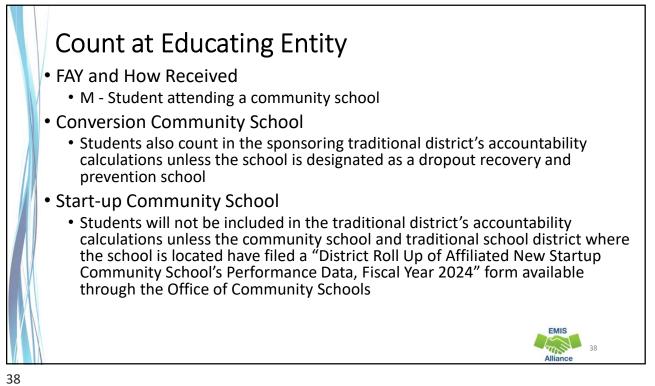


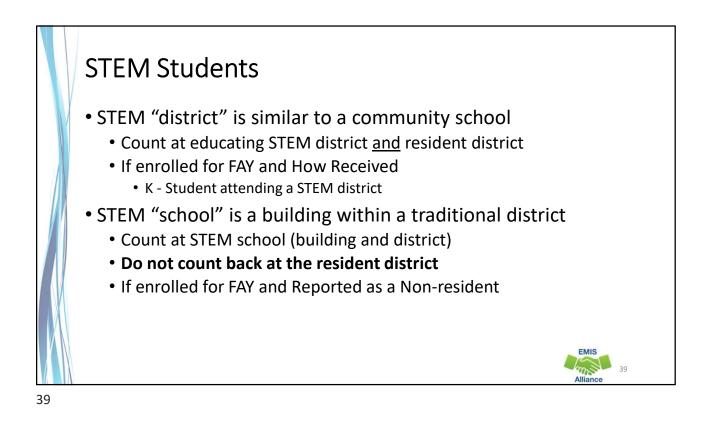


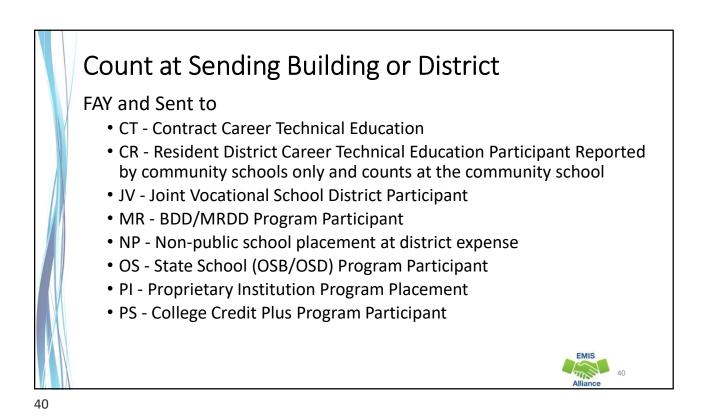


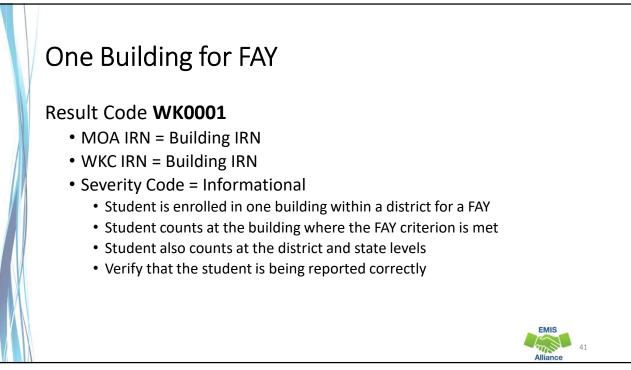


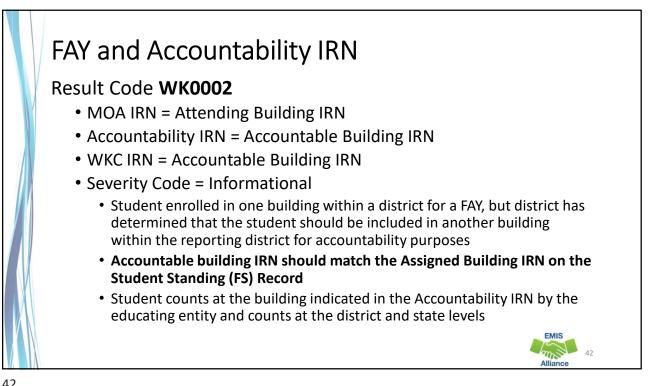


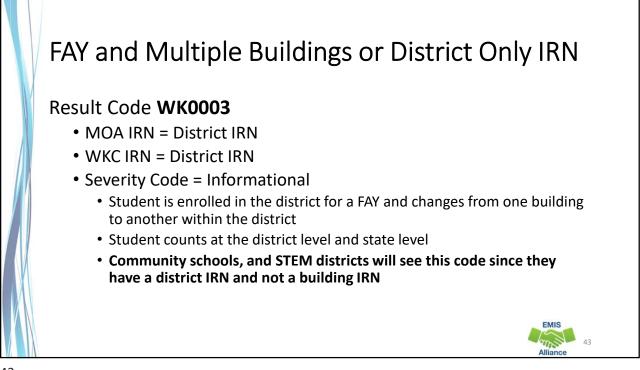


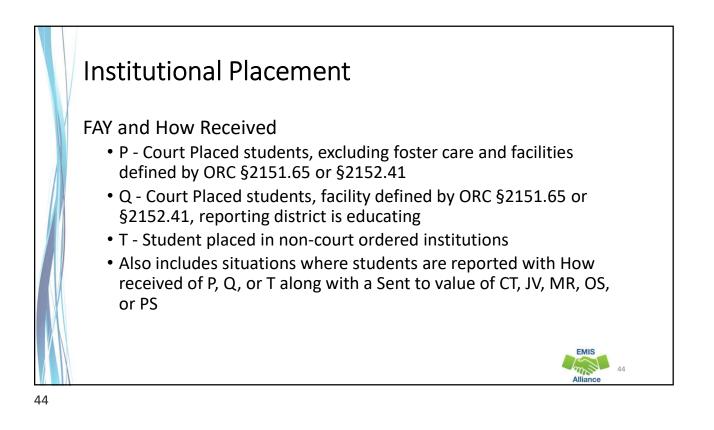


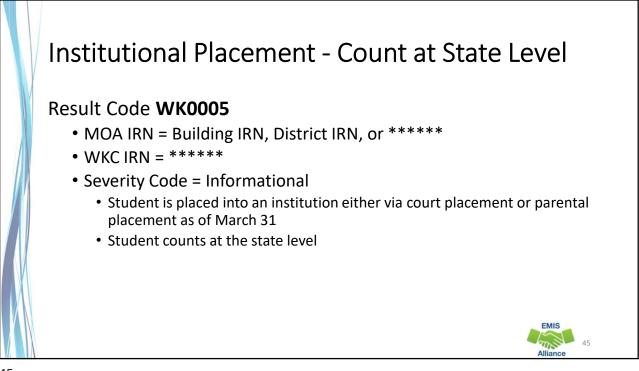


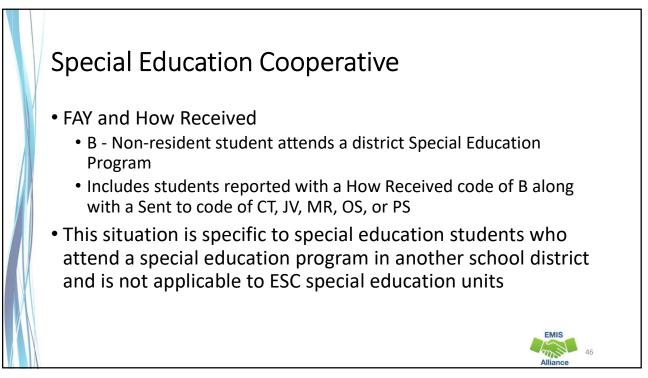


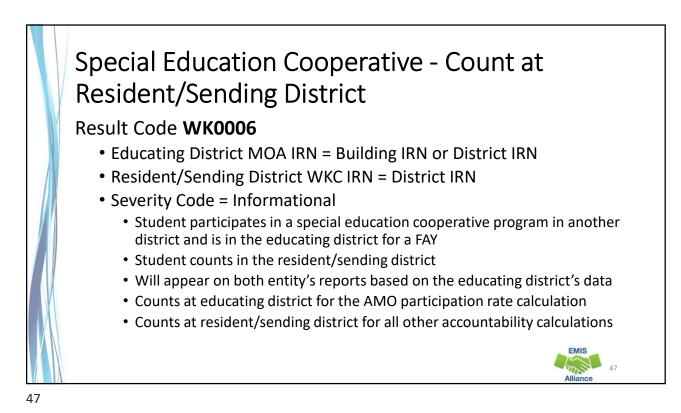


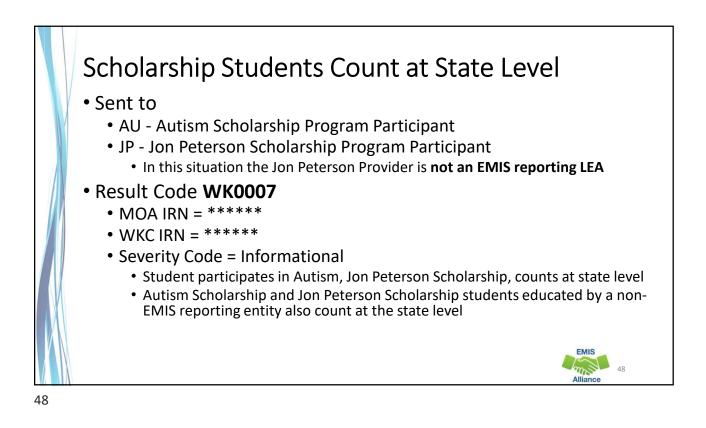


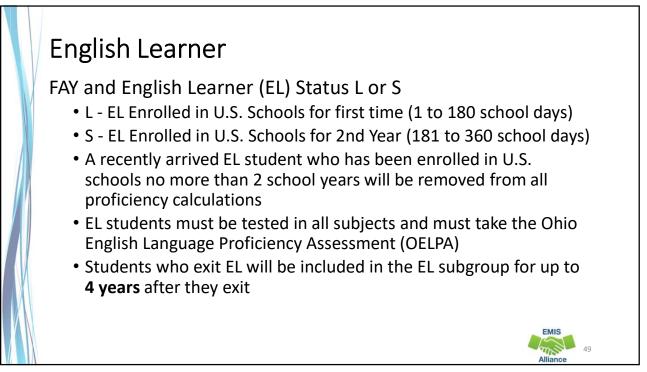


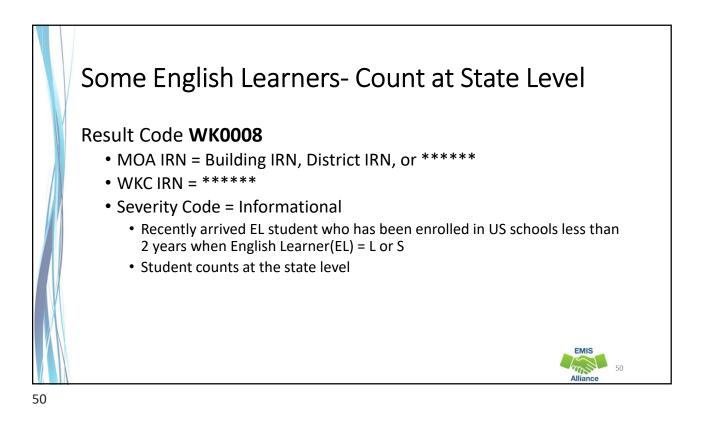


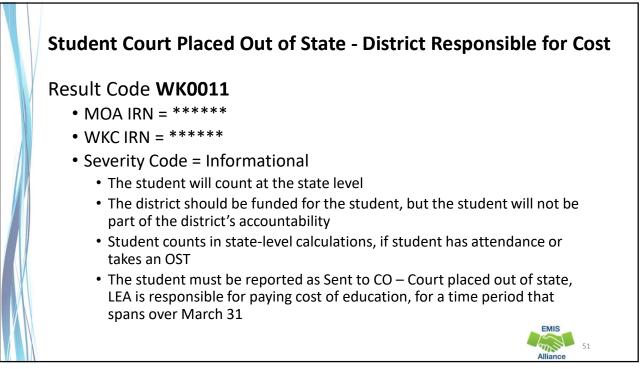




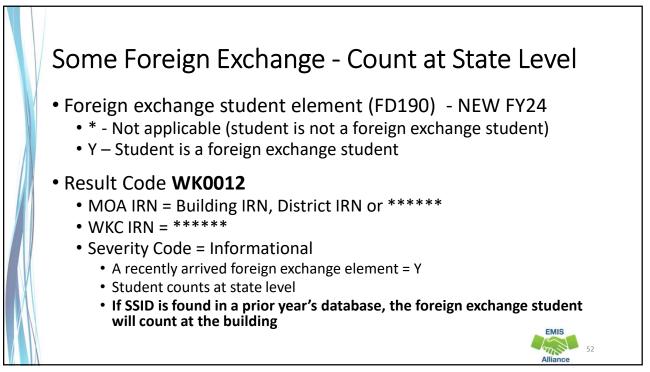












Quick Check

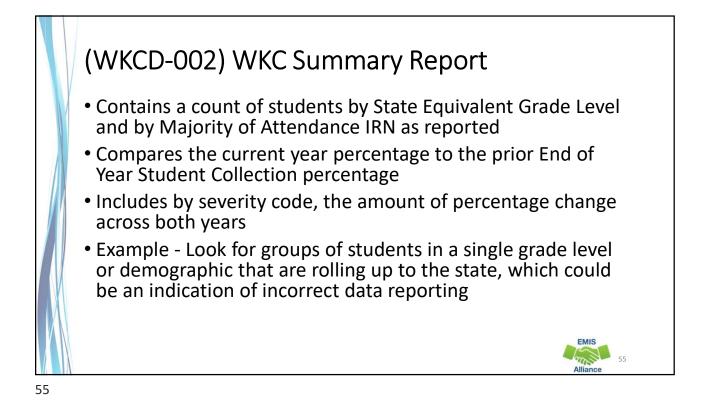
WKC Result Codes and WKC IRNs are assigned based on EMIS data. If the EMIS data reported is incorrect, the WKC Result Codes and WKC IRNs could be incorrect.

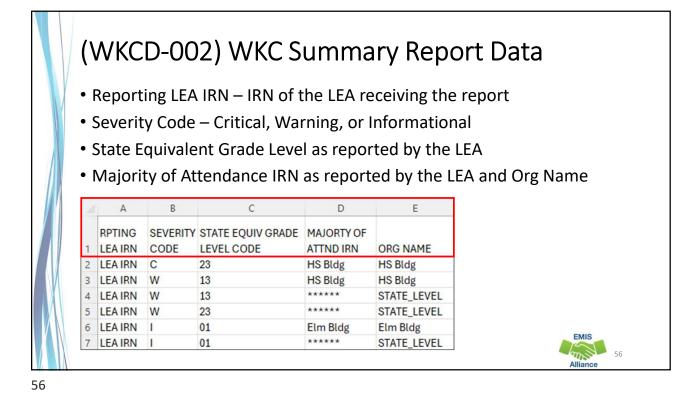
- Have Student Standing (FS) and Student Attributes – Effective Date (FD) Record elements been verified for accuracy?
- Have WKC IRNs been reviewed for accuracy?
- Are you saving your work for a baseline comparison to your previous report?

EMIS









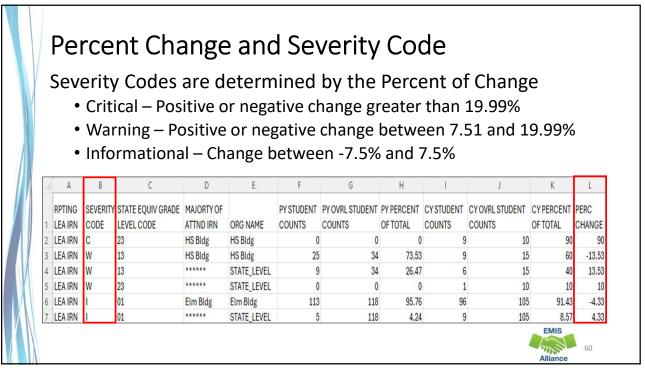
| | auc | nt Coun | ILS | | | | | | | | | |
|---|-------|-----------------|------------|------------|-----------------|------------|-------------|--|--|--|--|--|
| • PY | (Pric | or Year) and | CY (Curr | ent Year) | Student Cou | nts are a | total by ea | | | | | |
| PY (Prior Year) and CY (Current Year) Student Counts are a total by each unique combination of grade level and MOA IRN in each row PY and CY Overall Student Counts are all students in that grade level | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | F | G | н | | J | К | L | | | | | |
| PY STU | JDENT | PY OVRL STUDENT | PY PERCENT | CY STUDENT | CY OVRL STUDENT | CY PERCENT | PERC | | | | | |
| COUN | TS | COUNTS | OF TOTAL | COUNTS | COUNTS | OF TOTAL | CHANGE | | | | | |
| | 0 | 0 | 0 | 9 | 10 | 90 | 90 | | | | | |
| | 25 | 34 | 73.53 | 9 | 15 | 60 | -13.53 | | | | | |
| | 9 | 34 | 26.47 | 6 | 15 | 40 | 13.53 | | | | | |
| | 0 | 0 | 0 | 1 | 10 | 10 | 10 | | | | | |
| | 113 | 118 | 95.76 | 96 | 105 | 91.43 | -4.33 | | | | | |
| 5 | | 118 | 118 4.24 | | 105 | 8.57 | 4.33 | | | | | |

Percent of Total

- PY and CY Percent of Total values are calculated by dividing the Student Count by the Overall Student Count
- In the first row, 0 divided by 0 equals 0% for the prior year and 9 divided by 10 equals 90% in the current year

| | A | B | С | D | E | F | G | Н | 1 | J | K | L |
|---|---------|----------|-------------------|------------|-------------|------------|-----------------|------------|------------|-----------------|-----------------|--------|
| | RPTING | SEVERITY | STATE EQUIV GRADE | MAJORTY OF | | PY STUDENT | PY OVRL STUDENT | PY PERCENT | CY STUDENT | CY OVRL STUDENT | CY PERCENT | PERC |
| 1 | LEA IRN | CODE | LEVEL CODE | ATTND IRN | ORG NAME | COUNTS | COUNTS | OF TOTAL | COUNTS | COUNTS | OF TOTAL | CHANGE |
| 2 | LEA IRN | С | 23 | HS Bldg | HS Bldg | 0 | 0 | 0 | 9 | 10 | 90 | 9 |
| 3 | LEA IRN | W | 13 | HS Bldg | HS Bldg | 25 | 34 | 73.53 | 9 | 15 | 60 | -13.5 |
| 4 | LEA IRN | W | 13 | ***** | STATE_LEVEL | 9 | 34 | 26.47 | 6 | 15 | 40 | 13.5 |
| 5 | LEA IRN | W | 23 | ***** | STATE_LEVEL | 0 | 0 | 0 | 1 | 10 | 10 | 1 |
| 6 | LEA IRN | 1 | 01 | Elm Bldg | Elm Bldg | 113 | 118 | 95.76 | 96 | 105 | 91.43 | -4.3 |
| 7 | LEA IRN | 1 | 01 | ***** | STATE LEVEL | 5 | 118 | 4.24 | 9 | 105 | 8.57 | 4.3 |

| | • Pei | cent | : Change | is calc | ulated | by su | btractin | g the l | PY Per | cent of | Total f | rom |
|-------------|-------------------------------|------------------|-------------------|--------------------|-----------------------------------|--------------|-----------------|------------|------------|-----------------|----------------------------|-------------|
| | | | Percent o | | | 6y 50 | otracting | Build | 1101 | | lotal l | 1011 |
| | •••• | | | | - | c — | (| | - | | · — · · | • |
| | | | irst row, (| | | | of 90% | minus | S PY Pe | ercent of | f Total | , 0% |
| | eq | uals a | a Percent | : Chan | ge of 9 | 90% | | | | | | |
| 1 | A | В | C | D | E | F | G | Н | 1 | J | K | L |
| | RPTING | SEVERITY | STATE EQUIV GRADE | MAJORTY OF | | PY STUDENT | PY OVRL STUDENT | PY PERCENT | CY STUDENT | CY OVRL STUDENT | CY PERCENT | PERC |
| | | | | ATTND IRN | ORG NAME | COUNTS | COUNTS | OF TOTAL | COUNTS | COUNTS | OF TOTAL | CHANG |
| 1 | LEA IRN | CODE | LEVEL CODE | ATTNUTKN | OTTO THE | | | | | | OFTOTAL | |
| 1 | LEA IRN LEA IRN | | LEVEL CODE 23 | HS Bldg | HS Bldg | 0 | 0 | 0 | 9 | 10 | | |
| | | С | | | | 0 25 | 0 34 | 0 73.53 | | | 90 | |
| 3 | LEA IRN | С | 23 | HS Bldg | HS Bldg | 0 25 9 | | | | 15 | 90 90 60 | -13.5 |
| 3 4 | LEA IRN LEA IRN | C W W | 23 13 | HS Bldg HS Bldg | HS Bldg HS Bldg | | | | 9 | 15 | 90 60 60 60 | -13. 13. |
| 3 4 5 | LEA IRN LEA IRN LEA IRN | C W W W | 23 13 13 | HS Bldg HS Bldg | HS Bldg HS Bldg STATE_LEVEL | | 34 | 26.47 0 | 9 6 | 15 15 10 | 90 5 60 5 40 9 10 | -13. 13. |



Analyzing the WKC Summary Report

Compare prior year to current year to identify potential reporting issues

- What could be the reason for the critical severity codes for grade 23?
- What could be causing the warning severity codes for grades 13 and 23?
- A large percentage change could be an indication of a data reporting issue.

| 1 | RPTING LEA IRN | SEVERITY | STATE EQUIV GRADE LEVEL CODE | MAJORTY OF ATTND IRN | ORG NAME | | PY OVRL STUDENT COUNTS | | CY STUDENT COUNTS | CY OVRL STUDENT COUNTS | CY PERCENT OF TOTAL | PERC CHANGE |
|---|-------------------|----------|---------------------------------|-------------------------|-------------|-----|---------------------------|-------|----------------------|---------------------------|------------------------|----------------|
| 2 | LEA IRN | С | 23 | HS Bldg | HS Bldg | 0 | 0 | 0 | 9 | 10 | 90 | 90 |
| 3 | LEA IRN | W | 13 | HS Bldg | HS Bldg | 25 | 34 | 73.53 | 9 | 15 | 60 | -13.53 |
| 4 | LEA IRN | W | 13 | ***** | STATE_LEVEL | 9 | 34 | 26.47 | 6 | 15 | 40 | 13.53 |
| 5 | LEA IRN | W | 23 | ***** | STATE_LEVEL | 0 | 0 | 0 | 1 | . 10 | 10 | 10 |
| 6 | LEA IRN | 1 | 01 | Elm Bldg | Elm Bldg | 113 | 118 | 95.76 | 96 | 105 | 91.43 | -4.33 |
| 7 | LEA IRN | 1 | 01 | ***** | STATE_LEVEL | 5 | 118 | 4.24 | g | 105 | 8.57 | 4.33 |

61

Current Year Data

- Filter on the (WKCD-001) Where Kids Count Report to drill down to students in each row of the (WKCD-002) Where Kids Count Summary Report
- Filter by Majority of Attendance IRN and State Equivalent Grade Level to see student-level WKC data

| J | K | L | M | N | 0 | Р | Q | R | S | Т | U | V |
|----------|----------|----------|--------|------------------------|--------|--------|----------------------------------|----------------|--------------------------------|-------------------|-----------------------|-----------------------|
| | ATNDNG | ASSGN | WKC | MAJORTY OF ATTND | ACNTBL | LEP | STATE EQUIV GRADE LEVEL | ENRL REASON | FORGN EXCHG GRAD PLAN | RELEVAN T SENT | STDNT STAND START | STDNT ATTRIBS |
| WKC IR - | ORG IR - | ORG IR - | CODE - | IRN 💌 | IRN 💌 | CODE - | CODE J | CODE 🔽 | CODE | REASO - | DATE | START DATE |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07-01 00:00:00.0 | 2023-07-01 00:00:00.0 |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07-01 00:00:00.0 | 2023-07-21 00:00:00.0 |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07 | |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07 (WKCD | 0-001) Where |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07 | - |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07 Kids C | ount Report |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07-01 00.00.00.0 | 2020-07-01 00.00.00.0 |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07-01 00:00:00.0 | 2023-07-01 00:00:00.0 |
| HS Bldg | HS Bldg | ***** | 01 | HS Bldg | ***** | N | 23 | * | * | ** | 2023-07-01 00:00:00.0 | 2023-07-01 00:00:00.0 |
| ***** | HS Bldg | ***** | 04 | ***** | ***** | N | 23 | * | * | ** | 2023-07-01 00:00:00.0 | 2023-07-01 00:00:00.0 |
| | | | | | | | | | | | | Alliance |

