

YEAR END REPORTS

Monday April 15, 2024 1:00-3:00 PM

01 [CIR: Active Loans](#)

- Found on the [INFOhio](#) tab
- Run for Active Students
- Run for Inactive Students




02 List Users with Checkouts (Lori)

- Found on the [All Circulation](#) tab
- This report will show all active loans including books that aren't overdue.

03 [OH Overdue Desk List](#) (Lori)

- Found on the [ITC Custom](#) tab
- Sort by Homeroom
- Source name 'useroverdues'

04 CIR:Overdues & Notifications

- [Print for teacher](#) 
- [Print for student \(1/2 sheet\)](#) 
- [Email parent & student](#) 

05 Your Favorites

Participation Form: <https://tinyurl.com/2025April15credit>

Exit Survey: <https://tinyurl.com/tccsaexitsurvey>