



Back to School Checklist for Teachers

Note: You must be logged in to ProgressBook to view the linked articles from the Learning Center.

 Recommendations	Resources
Set Grade Scales	Grading Scale Options
Set Up Assignment Types	Set Up Assignment Types
Set Up Calculation Methods	Calculation Methods and Weights
Create Assignments	Assignment Creation
Organize Class List	<u>Class List</u>
Add Seating Charts	Seating Chart Overview
Grant Access to Your GradeBook	Share GradeBook Access
Configure Class Information Pages	Class Information for ParentAccess
Grant Access to ParentAccess	Set Up Class Preferences for ParentAccess and FPPS