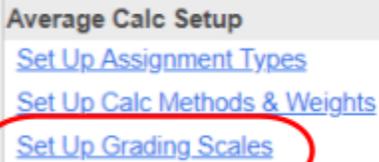


Adding the Standards Based Grid for Specials Teachers

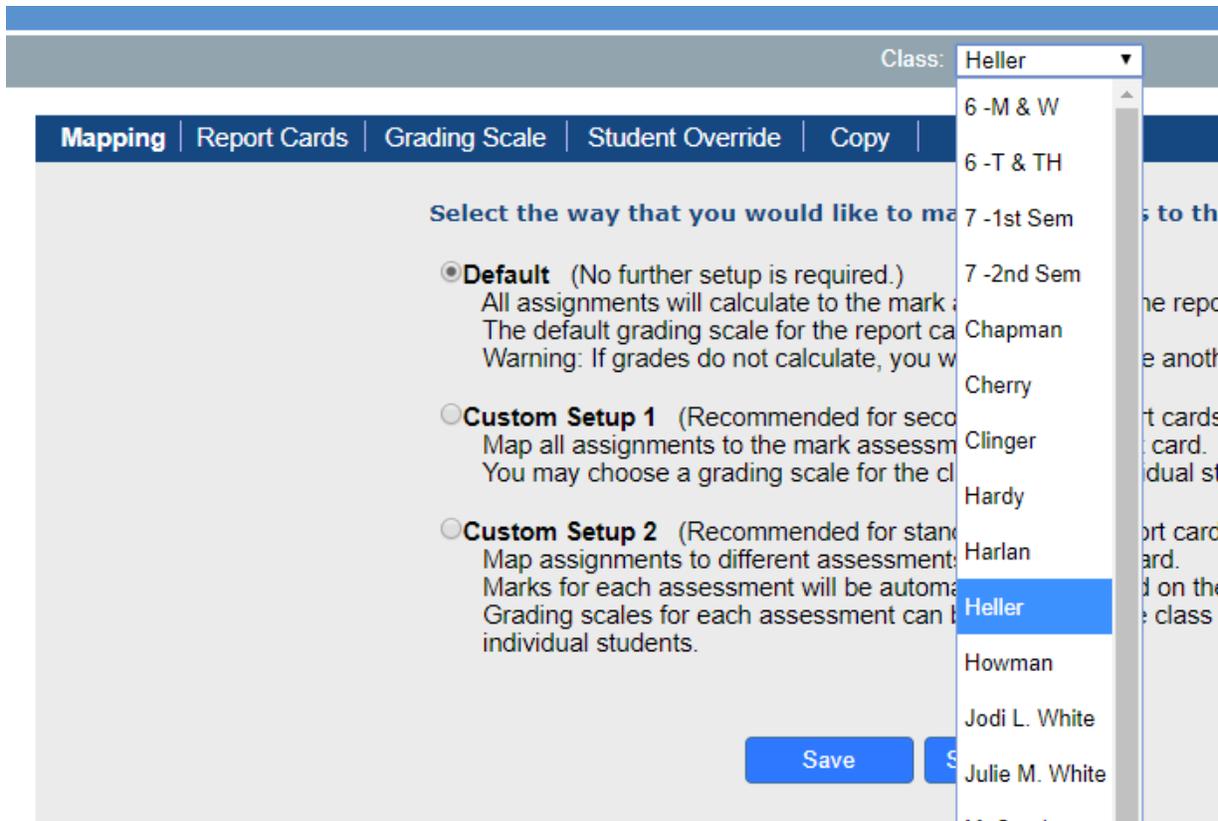
Link to this document: <https://tinyurl.com/tccsa-sbgspecials>

From your Gradebook screen. In the right column under Average Calc Setup. Choose Set Up Grading Scale



Average Calc Setup
[Set Up Assignment Types](#)
[Set Up Calc Methods & Weights](#)
[Set Up Grading Scales](#)

Then select the teacher from the class dropdown list.



Class: Heller

6 -M & W
6 -T & TH
7 -1st Sem
7 -2nd Sem
Chapman
Cherry
Clinger
Hardy
Harlan
Heller
Howman
Jodi L. White
Julie M. White

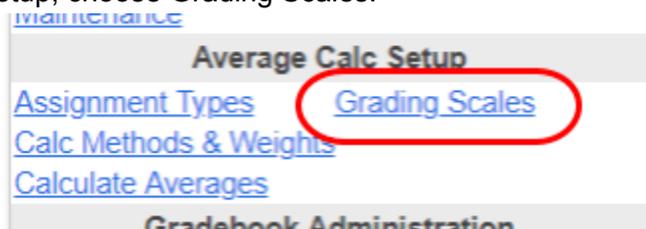
Mapping | Report Cards | Grading Scale | Student Override | Copy

Select the way that you would like to map assignments to the report card.

- Default** (No further setup is required.)
All assignments will calculate to the mark assessment.
The default grading scale for the report card is 1-4.
Warning: If grades do not calculate, you will see a message on the report card.
- Custom Setup 1** (Recommended for secondary schools.)
Map all assignments to the mark assessment.
You may choose a grading scale for the class.
- Custom Setup 2** (Recommended for standard schools.)
Map assignments to different assessment types.
Marks for each assessment will be automatically calculated.
Grading scales for each assessment can be set for individual students.

Save

Or **From the Dashboard of a specific teacher.** In the center column under Average Calc Setup, choose Grading Scales.



Average Calc Setup
[Assignment Types](#)
[Calc Methods & Weights](#)
[Calculate Averages](#)
Gradebook Administration

Change the Mapping from Default to Custom Setup 2. You MAY receive a Warning message that you can click OK. (Since you do not have assignments in your gradebook this warning does not affect you) Click Save Next...

gb.tccsa.net says

Warning! By changing the grading scale setup your assignments are still saved but may no longer be accessible. You may need to convert your assignments for this configuration.

OK

Class: Heller

Copy

Select the way that you would like to map assignments to the report card:

- Default** (No further setup is required.)
All assignments will calculate to the mark assessment on the report card.
The default grading scale for the report card will be used.
Warning: If grades do not calculate, you will need to choose another option.
- Custom Setup 1** (Recommended for secondary style report cards.)
Map all assignments to the mark assessment on the report card.
You may choose a grading scale for the class and for individual students.
- Custom Setup 2** (Recommended for standards based report cards.)
Map assignments to different assessments on the report card.
Marks for each assessment will be automatically calculated on the report card.
Grading scales for each assessment can be chosen for the class and for individual students.

Save Save Next >>

On the Report Cards tab, Check the grade level for that class/teacher. Click Save Next

Class: Heller

Mapping | **Report Cards** | Grading Scale | Student Override | Copy

Which report cards and interims do you plan to use?

Available Report Cards:

- ~Elementary Grade 1 (SB)
- ~Elementary Grade 2 (SB)
- ~Elementary Grade 3
- ~Elementary KG (SB)

If your report card is not listed, you must go back to the Mapping tab and change your assignment mapping
You may not uncheck report cards or interims that have assignments mapped to them.

Save Save Next >>

On the Grading Scale tab, just click Save Next. (Do not make any changes, this should pull in the default assessment, grading scale and any calculations set on the report card)

Mapping | Report Cards | **Grading Scale** | Student Override | Copy

New assessments have been added and are highlighted. Please click save at the bottom of the page to enable these new assessments.

Choose the default assessment to show for the students' progress:

Assign the grading scales to use for each assessment
[Click here to view the grading scales](#)

~Elementary Grade 3

Assessment	Grading Scale	Calculation
Achievement	3-2-1 (specials, G1, G2)	None
Effort	Elementary (+, /, -)	None

On the Student Override tab, do not make any changes, click Save Next.

Mapping | Report Cards | Grading Scale | **Student Override** | Copy

Use the section below to assign individual students to different grading scales:

Select a student:

~Elementary Grade 3

Assessment	Grading Scale
Achievement	Class Default
Effort	Class Default

[Click here to view the grading scales](#)

Copy the setup to all other teachers in that grade level and click Copy.

Mapping | Report Cards | Grading Scale | Student Override | **Copy**

Copy this Custom Setup 2 setup to the following classes:

Jodi L. White Julie M. White
 Molyet Rowe

Note: This process will have to be repeated for each grade level