Troubleshooting Federal Child Count Reports

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Overview

- The Federal Child Count (FCC)
  - Includes students with disabilities who are receiving special education services according to their IEPs as of October 31
  - Is used in determining the amount of Special Education Part-B IDEA and Early Childhood Special Education funds allocated to the state
  - Is collected from all LEAs except for ESCs and JVSDs through the Education Management Information System (EMIS) and is submitted to the US Department of Education (USDOE)
- This presentation will focus on troubleshooting the EMIS FCC Reports, which are generated throughout the EMIS data submission process

EMIS Data Collections and the FCC Snapshot

- Collections containing the FCC report
  - Beginning of Year Student (S) Collection
  - SOES Beginning of Year Student (S) Collection
- Collections are scheduled to close December 20, 2023
  - FCC will close when the above collections close
  - There is no appeal for the FCC

FCC Reports

- Level 2 Reports
  - (FCCD-001) Federal Child Count Detail
  - (FCCS-001) Federal Child Count Statement of Assurances
- FCC Reports are updated nightly
- Can contain data reported by other LEAs
- Review the most recent version of the reports throughout the data collection process
- Submit updated EMIS data to make corrections to the reports

Level 2 Reports

Beginning of Year Student Collection (FY24)

FY24-S-TRAD Init: Collection required for all Traditional Districts, JVSDs, ESCs, and State Supported Schools. Source file(s) for GI, FS, FD, FN, GD, ... ⓘ

Submissions: August 17, 2023 - December 20, 2023 (64 days till close)	**From ODE:** Level 2 Reports
Version: 3	
Status: The collection was submitted October 13, 2023 at 10:08:08 AM by	
Submission Status: Processing Completed (October 13, 2023 at 10:08:12 AM)	
Submission Number: 13 (attempt 1)	**Submit Errors:** None (has other errors or warnings)
Actions: Start Collection	**Prepare Outputs:** Level 1 Validations
Add New Scheduled Collection	View submission 13 Data
Set Default Collection properties	

Select the Level 2 Reports link

SOES Beginning of Year Student Collection (FY24)

FY24-S-SOES Init: Collection required for all Community Schools. Source file(s) for FC, FD, FE, FL, FN, FS, GD, GE, GG, GI, GJ, and GQ student record ... ⓘ

Submissions: August 07, 2023 - December 20, 2023 (64 days till close)	**From ODE:** Level 2 Reports
Version: 4	
Status: The collection was submitted yesterday at 03:55:43 PM by	
Submission Status: Processing Completed (yesterday at 03:55:45 PM)	
Submission Number: 17 (attempt 1)	**Submit Errors:** None (has other errors or warnings)
Actions: Start Collection	**Prepare Outputs:** Level 1 Validations
Add New Scheduled Collection	View submission 17 Data
Set Default Collection properties	

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FCC Reports

Formatting the FCC Detail Report

- Open the (FCCD-001) Federal Child Count Detail Report
  - Wrap text header row
  - Freeze top row
  - Expand all columns
  - Apply filters
  - Better yet, run your macro!

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Quick Check

The Federal Child Count Detail Report contains student detail data as it pertains to the count. This report is critical in the data review and error correction process and should be carefully reviewed for accuracy and completeness.

- Are you using the most recent version of the report?

- Are you able to open and format the CSV report to begin the review process?

- Can you apply filters to all columns?

Troubleshooting
the Federal Child Count
Detail Report

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Troubleshooting the FCC Detail Report

The next series of slides will review data contained in the report including

- Severity Codes and Numbers
- Federal Child Count Flag
- Who is and is not included in my FCC?
- FCC Report Data
- Status Codes and corrective actions

Severity Codes

- Severity Codes
    - Report is sorted least severe to most severe
    - Severity Code will be noted for each Status Code
    - Review all students regardless of Severity Code
- State Equivalent Grade Level Code "New FY24"

	A	B	C	D	E	F	G	H	I	J	K
1	LEA IRN	Bldg IRN	SEVERITY CODE	SSID	Emis ID	Last Name	First Name	Middle Name	STATE EQUIV GRADE LEVEL CODE	FED CCT STATUS CODE	FED CCT STATUS CODE DESCR
2	404040	11010	I	QM7428739	B18000002	Last Name	First Name	Middle Name	1	FC0008	No errors identified in ODE processing
3	404040	11010	I	QN7115206	B18000003	Last Name	First Name	Middle Name	1	FC0008	No errors identified in ODE processing
4	404040	11010	I	TB42				dle Name	1	FC0008	No errors identified in ODE processing
5	404040	11010	I	OV3				dle Name	1	FC0008	No errors identified in ODE processing

I – Informational
W – Warning
C – Critical
F – Fatal

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Federal Child Count Flag

- FED CCT FLAG
  - Y – Student is intended to be included in the Federal Child Count
  - N – Student not included in the Federal Child Count
  - Review all students on the report regardless of flag

J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record

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Who is included in my FCC?

- In most cases, students count at their resident district except for students attending -
  - Community Schools
  - STEM Districts
  - ~~Ohio School for the Blind~~
  - ~~Ohio School for the Deaf~~
  - Buckeye United (DYS)
  - ~~Pilot Programs~~
- Non-Public students receiving related services count at the traditional district providing the related services if an active IEP event is reported as of October 31

Who is not included in my FCC?

- Students with a disability as of October 31, who <u>are not being reported</u> with an active IEP event as of October 31

- Students reported with the following IEP outcomes
  - IEPR – IEP Complete – Parental Refusal
  - IENS – IEP Complete – Not Served
  - IEDP – IEP Resulted in Due Process

- Refer to the FCC Level 2 Report Explanation, section "Include in USDOE Count" for additional information and exceptions

FCC Report Data

- Disability Condition Code
    - Student must be reported to EMIS with a disability as of October 31 to be included on the report
    - Review for accuracy

- Student Age Number
    - Student's age <u>as of</u> October 31

J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record

FCC Report Data, cont'd

- Legal District of Residence

- FED CCT ALT IRN
  - Populated for Status Code FC0006 with LEA IRN where the student will count

- Sent Reasons and IRNs
  - Displays if relevant to the FCC

M	N	O	P	Q	R	S	T	U	V	W	X	Y
FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IRN	ADMSN DATE	SENT REASON 1 CODE	SENT TO 1 LEA IRN	SENT REASON 2 CODE	SENT TO 2 LEA IRN	LEVEL 2 REC TYPE CODE
IE13	404040	5	7	8	GE Record		00:00.0					FCCD-001
IE13	404040	5	7	8	GE Record		00:00.0					FCCD-001
	616161	12	7	9	How Received = 6	616161	00:00.0					FCCD-001
IE39	404040	12	9	A	Sent Reason = AU or JP		00:00.0	AU	Private			FCCD-001
	404040	10	9	5	No IEP Reported		00:00.0					FCCD-001
IE39	404040	10	10	A	Sent Reason = AU or JP		00:00.0	JP	Private			FCCD-001

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FCC Report Data, cont'd

- FED CCT LRE Code – Least Restrictive Environment Code
    - If this is blank, the student is not included in the count
    - Value comes from IEP, FN270, or is derived

- DIST LRE SRC CODE and DIST LRE SRC DESCR
    - Source codes indicate what data the report is looking at
    - Use in combination with the Status Code value to determine what is being reported for each student

L	M	N	O	P	Q	R	S	T	U	V
FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IRN	ADMSN DATE	SENT REASON 1 CODE	SENT TO 1 LEA IRN
Y	IE13	404040	5	7	8	GE Record		00:00.0		
Y	IE13	404040	5	7	8	GE Record		00:00.0		
N		616161	12	7	9	How Received = 6	616161	00:00.0		
Y	IE39	404040	12	9	A	Sent Reason = AU or JP		00:00.0	AU	Private
N		404040	10	9	5	No IEP Reported		00:00.0		
Y	IE39	404040	10	10	A	Sent Reason = AU or JP		00:00.0	JP	Private

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DIST LRE Source Codes

- 1 - No Disability on October 31

- 3 - Student's age is not 3 – 21

- 5 - No IEP Reported

- 7 - FN270 Override

- 8 - GE Record

M	N	O	P	Q	R	S	T	U	V
FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IRN	ADMSN DATE	SENT REASON 1 CODE	SENT TO 1 LEA IRN
IE13	404040	5	7	8	GE Record		00:00.0		
IE13	404040	5	7	8	GE Record		00:00.0		
	616161	12	7	9	How Received = 6	616161	00:00.0		
IE39	404040	12	9	A	Sent Reason = AU or JP		00:00.0	AU	Private
	404040	10	9	5	No IEP Reported		00:00.0		
IE39	404040	10	10	A	Sent Reason = AU or JP		00:00.0	JP	Private

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DIST LRE Source Codes, cont'd

- 9 - How Received = 6
  - FED CCT LRE CODE will be IE39 Ages 5 and up, Not Grade Level PS
  - FED CCT LRE CODE will be IE39 Ages 6 and up, Grade Level PS

- C - How Received = 6 and Grade Level = PS
  - FED CCT LRE CODE will be IE51 if Ages 3 to 5 and Grade Level PS

- A - Sent Reason = AU or JP
  - FED CCT LRE CODE will be IE39 if age 6 or older and IE51 if age 3-5

- B - Changed to DYS LRE (Appears only on DYS report)

M	N	O	P	Q	R	S	T	U	V
FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR	FED CCT ALT IRN	ADMSN DATE	SENT REASON 1 CODE	SENT TO 1 LEA IRN
IE13	404040	5	7	8	GE Record		00:00.0		
IE13	404040	5	7	8	GE Record		00:00.0		
	616161	12	7	9	How Received = 6	616161	00:00.0		
IE39	404040	12	9	A	Sent Reason = AU or JP		00:00.0	AU	Private
	404040	10	9	5	No IEP Reported		00:00.0		
IE39	404040	10	10	A	Sent Reason = AU or JP		00:00.0	JP	Private

Quick Check

The Federal Child Count Detail Report contains data specific to students with disabilities. Understanding each column of data is important to begin analyzing the data for accuracy and completeness. There is not an error for everything, so time spent reviewing all data on the report is recommended.

- Are all students appearing on the report as expected?

- Has someone verified the data for accuracy?

- Has updated EMIS data been submitted to correct any inaccuracies on the report?

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FED CCT Status Codes

FED CCT STATUS CODE and FED CCT STATUS CODE DESCR

- Indicates the status of a student as it relates to inclusion in the count
- Indicates that a data issue exists or that no errors are identified
- Data with no errors on the report should still be reviewed for accuracy

I	J	K	L	M	N	O
STATE EQUIV GRADE LEVEL CODE	FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE
1	FC0008	No errors identified in ODE processing	Y	IE13	404040	5
1	FC0008	No errors identified in ODE processing	Y	IE13	404040	5
1	FC0006	Student counting in Alternate District - Does not count in your district	N		616161	12
3	FC0008	No errors identified in ODE processing	Y	IE39	404040	12
3	FC0004	No IEP reported for Oct 31 date	N		404040	10

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FED CCT Status Code FC0001

Filter on FC0001

- **On Oct 31 Student age is outside the 3-21 included range (Fatal)**
  - Source Code 3 - Student age is not 3 – 21
  - FED CCT FLAG - N
- View the student's reported date of birth on the Student Demographic (GI) Record to confirm age
- If the student's date of birth is incorrect, make the correction and submit updated EMIS data

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FED CCT Status Code FC0002

Filter on FC0002

- **Unable to translate LRE-must report FN270 element (Critical)**
  - Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - FED CCT Flag - N
- As of October 31, the student's IEP Outcome (LRE) must agree with the student's age and grade level
  - For ages 3-5 and in preschool, the LRE should be in the IE51 to IE72 range, if not report an LRE within this range on the FN270
  - For ages 5 and over and in kindergarten or higher, LRE should be in the IE13 to IE39 range, if not report an LRE within this range on the FN270

Age, Grade Level, and Expected LRE

- Age 3 to 5, Preschool Grade Level - Count as Preschool Student
  - Preschool LRE Expected (IE51-IE72)

- Age 4, Kindergarten Grade Level - Count as Preschool Student
  - Preschool LRE Expected (IE51-IE72)

- Age 5 and up, Kindergarten Grade Level - Count as School Aged Student
  - School Aged LRE Expected (IE13-IE39)

- Age 6 and up, Any Grade Level, <u>including Preschool</u> - Count as School Aged Student
  - School Aged LRE Expected (IE13-IE39)

Reporting the FN270 Element

Updated October 31 IEP Outcome Element (FN270)

- The current IEP outcome and FN270 values should not be the same
- When the FN270 value is reported correctly the LRE that aligns with the student's age and grade level will appear in the column FED CCT LRE CODE
- When reported incorrectly the FED CCT LRE CODE column will be blank

J	K	L	M	N	O	P	Q	R
FED CCT STATUS CODE	FED CCT STATUS CODE DESCR	FED CCT FLAG	FED CCT LRE CODE	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBER	DIST LRE SRC CODE	DIST LRE SRC DESCR
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record
FC0008	No errors identified in ODE processing	Y	IE13	404040	5	7	8	GE Record
FC0002	Unable to translate LRE- must report FN270 element	N		404040	12	6	8	GE Record
FC0002	Unable to translate LRE- must report FN270 element	N		404040	12	6	8	GE Record

Correct (green box — rows FC0008)

Incorrect (red box — rows FC0002)

Additional Information on FN270 Reporting

- When completing the Federal Child Count, the Department will review the LRE on the latest reported IEP event effective as of October 31

- The value the FN270 element will take precedence

- Reporting of an FN270 value is not limited to PS and KG

- For this element to be valid for the Federal Child Count, the student must already have an IEP reported to the Department that is valid on October 31. If no reported IEP is valid on October 31, then the value in this element will be ignored

Additional Information on FN270 Reporting , cont'd

In general, the LRE will not change without a new IEP being completed and reported, but there are some cases, especially with IEPs reported in the prior year that are still in effect on October 31, where the LRE could change

- Examples include but are not limited to
  - a student whose parent originally consented to services but pulled the student from services prior to October 31
  - situations where an expelled student is given an alternative placement that will be in effect on October 31
  - a preschool student (especially for those who are part time), a parental placement in a private preschool program could change the LRE for that student
- Questions on FN270 reporting should go to the ODE EMIS Helpdesk

FED CCT Status Code FC0003

Filter on FC0003

- **CIEP most recent IEP - should be no disability (Warning)**
  - Source Code 8 - GE Record
  - FED CCT FLAG - N
- Verify the CIEP event and confirm that the student's disability code is being reported as ending on the date of the CIEP event
- If the student's disability code on the Student Attributes - Effective Date (FD) Record is not reported as ended, make the correction and submit updated EMIS data

FED CCT Status Code FC0004

Filter on FC0004

- **No IEP reported for Oct 31 date (Fatal)**
  - Source Code 5 - No IEP Reported
  - FED CCT Flag – N
  - FED CCT LRE CODE – Blank
- Verify the student's special education event records as of October 31
- Verify the most recent IEP was reported to EMIS
- Report an NIEP if appropriate

ODDEX Records

Special Education Data Tab

- Use to verify if the student's IEP events were reported to EMIS

NIEP Date Type - No IEP

- NIEP events for expired or non-transferable IEPs
  - 10 - Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
  - 11 - IEP expired; new IEP not in place; services being provided based on prior IEP
- NIEP events using the non-compliance reason of 12 can be used until the end of the IEP that did not get reported to EMIS

FED CCT Status Code FC0005

Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
  - Source Code 5 - No IEP Reported
  - or Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - FED CCT Flag – N
- Shared students can have this Status Code at the educating district
- Shared students where IEPs are not reported can also have this Status Code with Source Code 5 – No IEP Reported
- Refer to the Federal Child Count Report Explanation, section "Include in USDOE Count"

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FED CCT Status Code FC0005, cont'd

Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
  - Source Code 9 – How Received = 6
  - FED CCT Flag – N
- Non-Public special education students receiving related services from reporting district with No IEP reported on October 31
  - Report does not consider ISPs
  - If no IEP in place on October 31, then the student is not included in the FCC

Multiple District Tie Breakers

1. Will count at Buckeye United if reported by Buckeye United (060988)

2. Will count where Reporting IRN = District of Residence IRN ~OR~ counts where Reporting IRN is reporting a How Received code of M (Community School) or K (STEM District)

3. If multiple entities are claiming the student in the same way (as #2 above), then the student is included at the entity with the later admission date

4. If entities are claiming the student in the same way (as #2 above) and reporting the student with the same admission date, then the student will not count for any district

FED CCT Status Code FC0006

Filter on FC0006

- **Student counting in alternative district - does not count in your district (Warning)**
  - Source Code 5 – No IEP Reported - verify if special education events need to be reported for this student
  - or Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - or Source Code 9 - How Received = 6
  - or Source Code C - How Received = 6 and Grade Level = PS
  - or Source Code A - Sent Reason AU or JP
  - FED CCT Flag - N
- Student counts at the IRN in the FED CCT ALT IRN column
- Review data in ODDEX to compare how data is being reported
- Communicate with the alternative district to determine how this student should be reported

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FED CCT Status Code FC0007

Filter on FC0007

- **Student excluded -conflict in where the student should count (Fatal)**
  - Source Code – 7 FN270 Override
  - Or Source Code – 8 GE Record
  - FED CCT Flag - N
- Could not determine where this student should count, so the student will not be counted at either entity
- Review data in ODDEX to compare how data is being reported by both entities
- Communicate with the other entity to determine how this student should be reported

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FED CCT Status Code FC0008

Filter on FC0008

- **No errors identified in ODE processing (Informational)**
  - Source Code 7 – FN270 Override
  - or Source Code 8 – GE Record
  - or Source Code 9 – How Received = 6
  - or Source Code A – Sent Reason = AU or JP
  - or Source Code B – Changed to DYS LRE (appears on Buckeye United FCC Report)
  - or Source Code C – How Received = 6 and Grade = PS
  - FED CCT Flag – Y
- Data for the students should be reviewed for accuracy
- Apply filters to verify elements such as disability conditions and LREs
- District staff can be very helpful in verifying data accuracy and completeness

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Quick Check

The Federal Child Count Detail report will display students who are and who are not included in your count. The report will also indicate students with issues preventing them from being included. Check this report often as it can be affected by another entity's EMIS reporting.

- Have all status codes been reviewed, and all reporting issues corrected?

- When corrections have been made in the student information system (SIS), has that updated data been submitted to EMIS?

- Based on inclusion criteria are all of your special education students being counted correctly?

Troubleshooting
the Federal Child Count Statement of Assurances Report

Open the FCC Statement of Assurances Report

	A	B	C
	DISAB CNDTN CODE	DISABILITY DESCR	STUDENT COUNTS
2	--	3, 4, and 5 Year Olds With a disability (Any)	30
3	1	Multiple Disabilities (other than Deaf-Blind)	5
4	2	Deaf-Blindness	0
5	3	Deafness (Hearing Impairment)	1
6	4	Visual Impairments	0
7	5	Speech and Language Impairments	19
8	6	Orthopedic Impairments	0
9	8	Emotional Disturbance (SBH)	7
10	9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	6
11	10	Specific Learning Disabilities	57
12	12	Autism	13
13	13	Traumatic Brain Injury (TBI)	2
14	14	Other Health Impaired (Major)	1
15	15	Other Health Impaired (Minor)	42
16	16	Developmental Delay	2

Format the report by wrapping the text in the header row and expanding all columns

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Understanding Statement of Assurances

- The report includes
  - only students who have a FED CCT Flag = Y
  - all students age 3 to 5 in the first category
  - students age 6 to 21 in each disability specific category
- Using the above criteria, the next series of slides will match the FCC Detail Report against the FCC Statement of Assurances Report
- When you are told that the counts on this report are incorrect, filtering allows you to show which students are included or not included

Filter on FCC CCT Flag

Select Y on the FED CCT Flag Filter on the FCC Detail Report

These are the students who are included in the Statement of Assurances Report

Add Second Filter on Student Age Number

Select ages 3, 4 and 5 on the Student Age Number Filter

These students are included in the 3, 4, and 5-year-olds with any disability on the Statement of Assurances report

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Matching Data Between Reports

2. This will match the count on the Statement of Assurances.

1. From the filtered students on the FCC Detail Report, select a range of cells and see the "count" appear at the bottom of the spreadsheet.

CODE	DISABILITY DESCR	STUDENT COUNTS
--	3, 4, and 5 Year Olds With a disability (Any)	30
1	Multiple Disabilities (other than Deaf-Blind)	5
2	Deaf-Blindness	0
3	Deafness (Hearing Impairment)	1
4	Visual Impairments	0
5	Speech and Language Impairments	19
6	Orthopedic Impairments	0
8	Emotional Disturbance (SBH)	7
9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	6
10	Specific Learning Disabilities	57
12	Autism	13
13	Traumatic Brain Injury (TBI)	2
14	Other Health Impaired (Major)	1
15	Other Health Impaired (Minor)	42
16	Developmental Delay	2

Count: 30

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Arrange All

With two spreadsheets open at the same time, from the View tab select "Arrange All" and then "Vertical" and "OK"

Arrange All cont'd

"Arrange All" allows both spreadsheets to be viewable at the same time

	A	B	C
1	DISAB CNDTN CODE	DISABILITY DESCR	STUDENT COUNTS
2	--	3, 4, and 5 Year Olds With a disability (Any)	30
3	1	Multiple Disabilities (other than Deaf-Blind)	5
4	2	Deaf-Blindness	0
5	3	Deafness (Hearing Impairment)	1
6	4	Visual Impairments	0
7	5	Speech and Language Impairments	19
8	6	Orthopedic Impairments	0
9	8	Emotional Disturbance (SBH)	7
10	9	Intellectual Disabilities (Formerly Mental Retardation or -see Manua	6
11	10	Specific Learning Disabilities	57
12	12	Autism	13
13	13	Traumatic Brain Injury (TBI)	2
14	14	Other Health Impaired (Major)	1
15	15	Other Health Impaired (Minor)	42
16	16	Developmental Delay	2

	A	B	C	D			
1	LEA IRN	Bldg IR	SEVERITY CODE	SSID	Emis ID	Last Nam	First Nam	Middle Nam
152	404040	11010	I	TX3441839	B18000264	Last Name	First Name	Middle Name
154	404040	11010	I	HF7273600	B18000268	Last Name	First Name	Middle Name
155	404040	11010	I	PS3644835	B18000273	Last Name	First Name	Middle Name
156	404040	11010	I	ZF9799874	B18000274	Last Name	First Name	Middle Name
159	404040	11010	I	VP5606788	B18000277	Last Name	First Name	Middle Name
160	404040	11010	I	HL3865036	B18000279	Last Name	First Name	Middle Name
161	404040	11010	I	XB3249336	B18000280	Last Name	First Name	Middle Name
162	404040	11010	I	DV3061364	B18000281	Last Name	First Name	Middle Name
164	404040	11010	I	HG8210748	B18000299	Last Name	First Name	Middle Name
166	404040	11010	I	PH9071373	B18000301	Last Name	First Name	Middle Name
168	404040	11010	I	YR4363820	B18000303	Last Name	First Name	Middle Name
169	404040	11010	I	TZ1066001	B18000304	Last Name	First Name	Middle Name
170	404040	11010	I	ZQ4662659	B18000190	Last Name	First Name	Middle Name
171	404040	11010	I	KC3112917	B18000306	Last Name	First Name	Middle Name
172	404040	11010	I	MP4270726	B18000208	Last Name	First Name	Middle Name

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Change the Student Age Filter

Leave the FED CCT Flag Column filter set to show only Y values

Change the filter for the Student Age Number column to include all ages except 3, 4, and 5

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Add a Third Filter

Add a third filter in the DISAB CNDTN CODE column

Select one disability code at a time

Match the Data Between the Reports

Left spreadsheet:

	A	B	C
1	DISAB CNDTN CODE	DISABILITY DESCR	STUDENT COUNTS
2	--	3, 4, and 5 Year Olds With a disability (Any)	30
3	1	Multiple Disabilities (other than Deaf-Blind)	5
4	2	Deaf-Blindness	0
5	3	Deafness (Hearing Impairment)	1
6	4	Visual Impairments	0
7	5	Speech and Language Impairments	19
8			0
9			7
10		Manua	6
11			57
12			13
13	13	Traumatic Brain Injury (TBI)	2
14	14	Other Health Impaired (Major)	1
15	15	Other Health Impaired (Minor)	42
16	16	Developmental Delay	2

Right spreadsheet:

L	M	N	O	P	Q	R
FED CCT FLAG	FED CCT LRE COD	LEGAL DIST OF RES IRN	DISAB CNDTN CODE	STDNT AGE NUMBE	DIST LRE SRC CODE	DIST LRE SRC DESCR
Y	IE15	404040	1	9	8	GE Record
Y	IE15	404040	1	16	8	GE Record
Y	IE15	404040	1	18	8	GE Record
Y	IE15	404040	1	17	8	GE Record
Y	IE16	404040	1	19	8	GE Record

2. This will match the count on the Statement of Assurances.

1. From the filtered students on the FCC Detail Report, select a range of cells and see the "count" appear at the bottom of the spreadsheet.

Count: 5

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Quick Check

The Federal Child Count Statement of Assurances Report is derived from the same data that is on the FCC Detail Report. Using filters, you can match the data between the reports. The Statement of Assurances is sometimes requested by auditors.

- Can you match the data between the two reports using filters?
- Are you seeing the numbers of students that you were expecting?
- Has this data been shared with others in your district?

Summary

- The FCC Reports contain both data to verify and issues to correct

- Some issues can be corrected, and some are simply stating the fact that the student cannot be included in the count

- Work with district staff to verify that the data is both correct and complete

- "No errors" does not necessarily mean that your data is accurate

Resources

- Federal Child Count Detail Report and Federal Child Count Statement of Assurances Report Explanation
  - ODE Home > Data > EMIS > Documentation > EMIS Validation and Report Explanations
- EMIS Manual
  - ODE Home > Data > EMIS > Documentation > EMIS Manual
- Your district staff
- Your ITC

Questions?

If you would like a certificate of attendance for this training, you must complete the below feedback form within 5 business days of this training
https://tinyurl.com/EA-District-Feedback