# Troubleshooting Federal Child Count Reports

1

*The Department of Education and Workforce funds development of EMIS training materials as part of the EMIS Alliance grant. There is an expectation that ITCs will utilize these materials in training provided to your districts. That said, there are restrictions on use of the EMIS Alliance materials as follows: Materials developed as part of the EMIS Alliance program must be provided at no cost to your training participants. If you utilize the EMIS Alliance training materials – in whole or in part – you must not charge participants a fee to attend the class where the materials are used. Likewise, you may not use the materials or any portion thereof in any event where a fee is charged to attend. Exceptions must be approved in writing by the Department in advance of scheduling/promoting any event which may violate these restrictions.*

*Questions regarding appropriate use of EMIS Alliance materials, or requests for exception to the restrictions noted above, should be directed to Erica Weaston [Erica.Weaston@education.ohio.gov].*

2

2

# Overview

- The Federal Child Count (FCC)
  - Counts students with disabilities who are receiving special education services according to their IEPs as of October 31
  - Determines the amount of Special Education Part-B IDEA and Early Childhood Special Education funds Ohio receives
  - Is collected from all LEAs (except for ESCs and JVSDs) through the Education Management Information System (EMIS) and submitted to the US Department of Education (USDOE)
  - The FFC report is about funding and accountability measures

EMIS Alliance 3

3

# Federal Child Count and Accountability (Special Education Profile)

- FCC reports are not just about student funding
  - FCC reports also play an important role in special education accountability by identifying which students are included in the following indicators based on race, ethnicity, Least Restrictive Environment (LRE), grade level, and disability:
    - Indicator 4: Rates of Suspension and Expulsion
    - Indicator 5: School-Age Educational Environment
    - Indicator 6: Preschool Educational Environment
    - Indicator 9: Disproportionate Representation (All Disabilities)
    - Indicator 10: Disproportionate Representation (Specific Disabilities)
    - Significant Disproportionality: Identification, Placement, and Discipline

EMIS Alliance 4

4

# Federal Child Count and Accountability (Special Education Profile)

- FCC data cannot be updated after the December reporting deadline.
- Districts need to verify race/ethnicity information for students with disabilities, particularly for Indicators 4, 9, 10, and Significant Disproportionality (Identification, Placement, and Discipline).
- Special Education Profile appeals will not be permitted in future years.
- **Validate, Validate, Validate!**
- **Special Education Accountability Trainings**
  - https://education.ohio.gov/Topics/Special-Education/Special-Education-Data-and-Funding/Special-Education-Accountability-Resources/Accountability-Training

EMIS Alliance 5

5

# EMIS Data Collections and the FCC Snapshot

- Collections containing the FCC report
  - Beginning of Year Student (S) Collection
  - SOES Beginning of Year Student (S) Collection
- Collections are scheduled to close December 18, 2026
  - FCC reporting ends when the Student and SOES Collections close
  - There is no Final Correction Opportunity for the FCC

EMIS Alliance 6

6

# FCC Reports

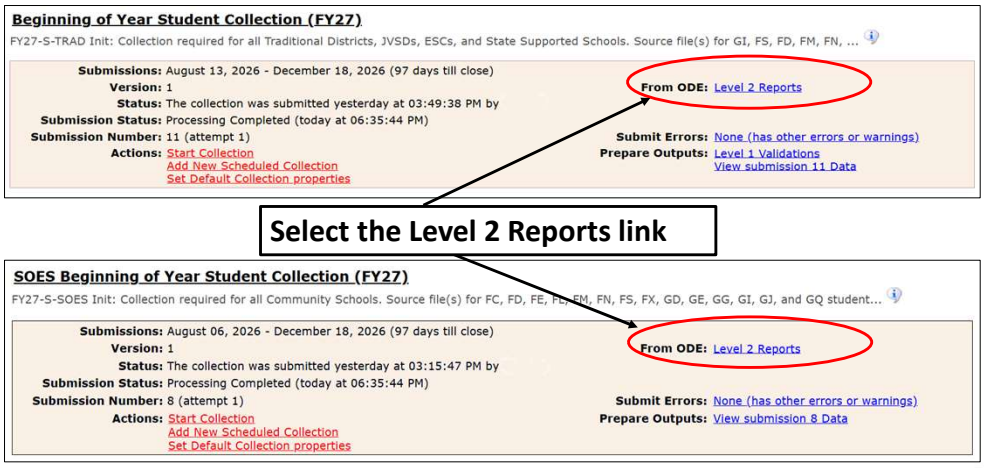
- Level 2 Reports
  - (FCCD-001) Federal Child Count Detail
  - (FCCS-001) Federal Child Count Statement of Assurances
- FCC reports are updated nightly
- Reports may include data reported by other LEAs
- Always review the most recent version of the reports throughout the data collection process
- Submit updated EMIS data to correct any errors in the reports

EMIS Alliance



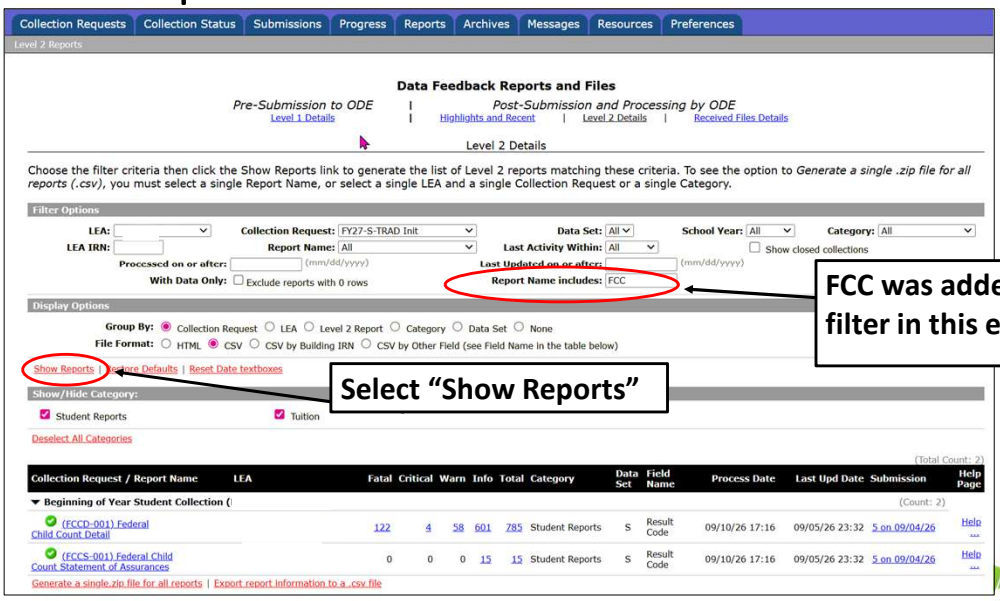


# Level 2 Reports




EMIS Alliance

# FCC Reports




**FCC was added to the filter in this example**

**Select "Show Reports"**

EMIS Alliance

9

9

# Formatting the FCC Detail Report

- Open the (FCCD-001) Federal Child Count Detail Report
  - Wrap the header row
  - Freeze the top row
  - Expand all columns
  - Apply filters
  - Run your macro, if available

EMIS Alliance

10

10

## Quick Check

The Federal Child Count Reports are generated throughout the Beginning of Year Student and SOES Collections and are updated nightly. Regularly review the most recent version of the FCC Detail Report. Format the report and apply filters to make it easier to identify and troubleshoot potential reporting issues.

- ❑ Are you using the most recent version of the report?
- ❑ Can you open the CSV report and format it to begin the review process?
- ❑ Can you apply filters to every column?

EMIS Alliance 11

11

# Troubleshooting the Federal Child Count Detail Report

EMIS Alliance 12

12

# Troubleshooting the FCC Detail Report

We will troubleshoot by reviewing

- FCC Report Data
  - Severity Codes
  - FCC Inclusion Flags
  - Status Codes
  - Disability and age information
- Inclusion Rules - Who is and is not included in my FCC?
- Corrective actions

13

13

# Severity Codes

- Severity Codes
  - Report is sorted from least severe to most severe
  - Each Status Code correlates to a specific Severity Code
  - All students should be reviewed regardless of Severity Code

| | A | B | C | D | E | F | G | H | I | J | K |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | LEA IRN | Bldg IRN | SEVERITY CODE | SSID | *Emis ID* | Last Name | First Name | Middle Name | STATE EQUIV GRADE LEVEL CODE | FED CCT STATUS CODE | FED CCT STATUS CODE DESCR |
| 2 | 404040 | 229901 | I | AJ9337 | | | | Middle Name | 1 | FC0008 | No errors identified in ODE processing |
| 3 | 404040 | 229901 | I | AX6753 | | | | Middle Name | 1 | FC0008 | No errors identified in ODE processing |
| 4 | 404040 | 229901 | I | BA1555 | | | | Middle Name | 1 | FC0008 | No errors identified in ODE processing |
| 5 | 404040 | 229901 | I | JF5996 | | | | Middle Name | 1 | FC0008 | No errors identified in ODE processing |

**I – Informational**
**W – Warning**
**C – Critical**
**F – Fatal**

14

14

# Federal Child Count Flag

- Federal Child Count Flag – FED CCT FLAG
  - Y – Student is included in the Federal Child Count
  - N – Student is not included in the Federal Child Count

| | J | K | L | M | N | O | P | Q | R |
|---|---|---|---|---|---|---|---|---|---|
| 1 | FED CCT STATUS CODE | FED CCT STATUS CODE DESCR | FED CCT FLAG | FED CCT LRE CODE | LEGAL DIST OF RES IRN | DISAB CNDTN CODE | STDNT AGE NUMBER | DIST LRE SRC CODE | DIST LRE SRC DESCR |
| 2 | FC0008 | No errors identified in ODE processing | Y | IE14 | 606060 | 05 | 7 | 8 | GE Record |
| 3 | FC0008 | No errors identified in ODE processing | Y | IE13 | 606060 | 05 | 7 | 8 | GE Record |
| 4 | FC0008 | No errors identified in ODE processing | Y | IE15 | 606060 | 01 | 6 | 8 | GE Record |
| 5 | FC0008 | No errors identified in ODE processing | Y | IE39 | 606060 | 05 | 6 | A | Sent Reason = AU or JP |

EMIS Alliance

15

15

# Federal Child Count-Race and Ethnicity

- Race for students with disabilities on the Special Education Profile is based on the FCC report using the October 31 snapshot date.
- **Coming Soon**: DEW is adding a new Race/Ethnicity column to the FCC report by the end of October.

EMIS Alliance

16

16

# Who is included in my FCC?

- In most cases, students count at their resident district
- Exceptions:
  - Students attending:
    - Community Schools
    - STEM Districts
    - Buckeye United (DYS)
  - Non-Public Students Receiving Related Services:
    - Counted at the traditional district providing the related services, if an active IEP event is reported as of October 31



17

# Who is not included in my FCC?

- Students with a disability as of October 31 who do not have an active IEP event reported as of October 31
- Students reported with the following IEP outcomes:
  - IEPR – IEP Complete – Parental Refusal
  - IENS – IEP Complete – Not Served
  - IEDP – IEP Resulted in Due Process
- For more details and exceptions, refer to the FCC Level 2 Report Explanation, section “Include in USDOE Count”



18

# FCC Report Data

- Disability Condition Code – DISAB CNDTN CODE
  - Student must have a disability reported in EMIS as of October 31 to be included on the FCC report
  - Review carefully to ensure accuracy
- Student Age Number – STDNT AGE NUMBER
  - Represents the student's age as of October 31

| J | K | L | M | N | O | P | Q | R |
|---|---|---|---|---|---|---|---|---|
| FED CCT STATUS CODE | FED CCT STATUS CODE DESCR | FED CCT FLAG | FED CCT LRE CODE | LEGAL DIST OF RES IRN | DISAB CNDTN CODE | STDNT AGE NUMBER | DIST LRE SRC CODE | DIST LRE SRC DESCR |
| FC0008 | No errors identified in ODE processing | Y | IE14 | 606060 | 5 | 7 | 8 | GE Record |
| FC0008 | No errors identified in ODE processing | Y | IE13 | 606060 | 5 | 7 | 8 | GE Record |
| FC0008 | No errors identified in ODE processing | Y | IE13 | 606060 | 5 | 7 | 8 | GE Record |
| FC0008 | No errors identified in ODE processing | Y | IE13 | 606060 | 16 | 7 | 8 | GE Record |

EMIS Alliance

19

19

# FCC Report Data, cont'd

- Legal District of Residence – LEGAL DIST OF RES IRN
- Alternative Counting District – FED CCT ALT IRN
  - This field is populated when the student has a Status Code of FC0006, with the LEA IRN of the district where the student counts.
- Sent Reasons and IRNs
  - Displays only if relevant to the FCC report

| M | N | O | P | Q | R | S | T | U | V | W | X | Y |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FED CCT LRE CODE | LEGAL DIST OF RES IRN | DISAB CNDTN CODE | STDNT AGE NUMBER | DIST LRE SRC CODE | DIST LRE SRC DESCR | FED CCT ALT IRN | ADMSN DATE | SENT REASON 1 CODE | SENT TO 1 LEA IRN | SENT REASON 2 CODE | SENT TO 2 LEA IRN | LEVEL 2 REC TYPE CODE |
| IE14 | 606060 | 5 | 7 | 8 | GE Record | | 00:00.0 | OE | 23356 | | | FCCD-001 |
| IE13 | 606060 | 5 | 7 | 8 | GE Record | | 00:00.0 | | | | | FCCD-001 |
| IE15 | 606060 | 1 | 6 | 8 | GE Record | | 00:00.0 | | | | | FCCD-001 |
| IE39 | 606060 | 5 | 6 | A | Sent Reason = AU or JP | | 00:00.0 | JP | 23356 | | | FCCD-001 |
| IE15 | 606060 | 1 | 6 | 8 | GE Record | | 00:00.0 | | | | | FCCD-001 |
| | 606060 | 8 | 6 | 5 | No IEP Reported | | 00:00.0 | OE | 23356 | | | FCCD-001 |

EMIS Alliance

20

20

# FCC Report Data, cont'd

- Least Restrictive Environment – FED CCT LRE CODE
  - If the field is blank, the student is not included in the count
  - The LRE Code may come from the IEP, FN270, or be derived by DEW.
- Data Source – DIST LRE SRC CODE/DIST LRE SRC DESCR
  - Source codes identify the source or reason used to determine the student's Least Restrictive Environment (LRE)
  - Use the Source Code in combination with the Status Code to determine what is being reported for each student.

| L | M | N | O | P | Q | R | S | T | U | V |
|---|---|---|---|---|---|---|---|---|---|---|
| FED CCT FLAG | FED CCT LRE CODE | LEGAL DIST OF RES IRN | DISAB CNDTN CODE | STDNT AGE NUMBER | DIST LRE SRC CODE | DIST LRE SRC DESCR | FED CCT ALT IRN | ADMSN DATE | SENT REASON 1 CODE | SENT TO 1 LEA IRN |
| Y | IE14 | 606060 | 5 | 7 | 8 | GE Record | | 00:00.0 | OE | 23356 |
| Y | IE13 | 606060 | 5 | 7 | 8 | GE Record | | 00:00.0 | | |
| Y | IE15 | 606060 | 1 | 6 | 8 | GE Record | | 00:00.0 | | |
| Y | IE39 | 606060 | 5 | 6 | A | Sent Reason = AU or JP | | 00:00.0 | JP | 23356 |
| Y | IE15 | 606060 | 1 | 6 | 8 | GE Record | | 00:00.0 | | |
| N | | 606060 | 8 | 6 | 5 | No IEP Reported | | 00:00.0 | OE | 23356 |

EMIS Alliance





# DIST LRE SOURCE CODES

- 1 - No Disability on October 31
- 3 - Student's age is not 3 – 21
- 5 - No IEP Reported
- 7 - FN270 Override
- 8 - GE Record

| L | M | N | O | P | Q | R | S | T | U | V |
|---|---|---|---|---|---|---|---|---|---|---|
| FED CCT FLAG | FED CCT LRE CODE | LEGAL DIST OF RES IRN | DISAB CNDTN CODE | STDNT AGE NUMBER | DIST LRE SRC CODE | DIST LRE SRC DESCR | FED CCT ALT IRN | ADMSN DATE | SENT REASON 1 CODE | SENT TO 1 LEA IRN |
| Y | IE14 | 606060 | 5 | 7 | 8 | GE Record | | 00:00.0 | OE | 23356 |
| Y | IE13 | 606060 | 5 | 7 | 8 | GE Record | | 00:00.0 | | |
| Y | IE15 | 606060 | 1 | 6 | 8 | GE Record | | 00:00.0 | | |
| Y | IE39 | 606060 | 5 | 6 | A | Sent Reason = AU or JP | | 00:00.0 | JP | 23356 |
| Y | IE15 | 606060 | 1 | 6 | 8 | GE Record | | 00:00.0 | | |
| N | | 606060 | 8 | 6 | 5 | No IEP Reported | | 00:00.0 | OE | 23356 |

EMIS Alliance

# DIST LRE SOURCE CODES, cont'd

- 9 - How Received = 6 In-state Student Attending Non-Public School
  - Ages 5 and older, Not Grade Level PS: LRE = IE39
  - Ages 6 and older, Grade Level PS: LRE = IE39
- C - How Received = 6 and Grade Level = PS
  - Ages 3 to 5 and Grade Level PS: LRE = IE51
- A - Sent Reason = AU or JP
  - Ages 3-5: LRE = IE51
  - Ages 6 or older: LRE = IE39
- B - Change to DYS-Department of Youth Services LRE
  - Appears only on DYS report





# Issues the FCC Report May Not Identify

- Incorrect disability condition
- Incorrect IEP dates
- Incorrect IEP outcome
- Incorrect LRE
- Incorrect How Received or How Received IRN
- Incorrect Legal District of Residence
- Reporting by another EMIS entity
- ODDEX discrepancies

# Quick Check

The FCC Detail Report contains student-level data used to determine inclusion in the Federal Child Count. Review the FCC data carefully to verify accuracy, remembering that not every data issue will be identified on the report.

- ❑Are all students appearing on the report as expected?
- ❑Has the data owner verified the data for accuracy?
- ❑Has updated EMIS data been submitted to correct any inaccuracies identified on the report?

25

25

# FED CCT STATUS CODE

FED CCT STATUS CODE and FED CCT STATUS CODE DESCR

- Indicates the student's inclusion status in the Federal Child Count
- Indicates whether a data issue is identified or no errors are found.
- Data should be reviewed for accuracy even when no errors are identified.

| I | J | K | L | M | N | O |
|---|---|---|---|---|---|---|
| STATE EQUIV GRADE LEVEL CODE | FED CCT STATUS CODE | FED CCT STATUS CODE DESCR | FED CCT FLAG | FED CCT LRE CODE | LEGAL DIST OF RES IRN | DISAB CNDTN CODE |
| PS | FC0008 | No errors identified in ODE processing | Y | IE51 | 606060 | 5 |
| PS | FC0004 | No IEP reported for Oct 31 date | N | | 606060 | 16 |
| PS | FC0008 | No errors identified in ODE processing | Y | IE51 | 606060 | 12 |
| PS | FC0008 | No errors identified in ODE processing | Y | IE51 | 606060 | 5 |
| PS | FC0004 | No IEP reported for Oct 31 date | N | | 606060 | 12 |

26

26

# FED CCT STATUS CODE FC0001

Filter on FC0001

- **On October 31, Student age is outside the 3-21 range (Fatal)**
  - Source Code 3 - Student age is not 3 – 21
  - FED CCT FLAG - N
- Check the student's reported date of birth on the Student Demographic (GI) Record to confirm age
- If the date of birth is incorrect, make the correction and submit updated EMIS data

EMIS Alliance 27

27

# FED CCT STATUS CODE FC0002

- Filter on FC0002
  - **Unable to translate LRE-must report FN270 element (Critical)**
    - Source Code 7 – FN270 Override
    - Or Source Code 8 – GE Record
    - FED CCT FLAG – N
- As of October 31, the student's IEP Outcome (LRE) must align with the student's age and grade level
  - If it does not align, report the correct LRE in the FN270 element

EMIS Alliance 28

28

# Age, Grade Level, and Expected LRE

- Age 3 to 5, Preschool Grade Level - Count as Preschool Student
  - Preschool LRE Expected (IE51-IE72)
- Age 4, Kindergarten Grade Level - Count as Preschool Student
  - Preschool LRE Expected (IE51-IE72)
- Age 5 and up, Kindergarten Grade Level - Count as School Aged Student
  - School Aged LRE Expected (IE13-IE39)
- Age 6 and up, Any Grade Level, including Preschool - Count as School Aged Student
  - School Aged LRE Expected (IE13-IE39)

EMIS Alliance 29

29

# Reporting the FN270 Element

## Updated October 31 IEP Outcome Element (FN270)

- The current IEP outcome and FN270 values should not be the same
- When the FN270 value is reported correctly the LRE that aligns with the student's age and grade level will appear in the column FED CCT LRE CODE
- When reported incorrectly the FED CCT LRE CODE column will be blank

| J | K | L | M | N | O | P | Q | R |
|---|---|---|---|---|---|---|---|---|
| FED CCT STATUS CODE | FED CCT STATUS CODE DESCR | FED CCT FLAG | FED CCT LRE CODE | LEGAL DIST OF RES IRN | DISAB CNDTN CODE | STDNT AGE NUMBER | DIST LRE SRC CODE | DIST LRE SRC DESCR |
| FC0008 | No errors identified in ODE processing | Y | IE13 | 606060 | 16 | 7 | 8 | GE Record |
| FC0008 | No errors identified in ODE processing | Y | IE13 | 606060 | 06 | 7 | 8 | GE Record |
| FC0002 | Unable to translate LRE- must report FN270 element | N | | 606060 | 05 | 6 | 8 | GE Record |
| FC0002 | Unable to translate LRE- must report FN270 element | N | | 606060 | 16 | 6 | 8 | GE Record |

**Correct**

**Incorrect**

EMIS Alliance 30

30

# Additional Information on FN270 Reporting

- DEW reviews the LRE on the latest reported IEP event effective as of October 31
- The value in the FN270 element takes precedence over the LRE
- FN270 may be reported for students in any grade (PK-12)
- For this element to be valid for the Federal Child Count, the student must already have an IEP reported to DEW that is valid on October 31. If no valid IEP exists on October 31, then the FN270 value will be ignored

EMIS Alliance 31

31

# Additional Information on FN270 Reporting , cont'd

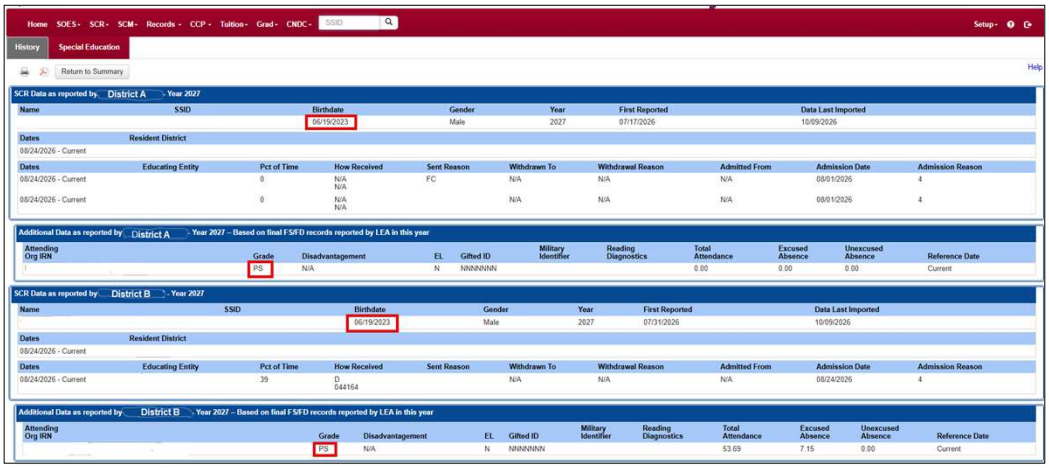
The LRE typically does not change without a new IEP being completed and reported, but there are some cases, especially for IEPs reported in the prior year that are still in effect on October 31, where the LRE could change

- Examples include but are not limited to
  - a student whose parent initially consented to special education services but withdrew consent before October 31
  - an expelled student who is placed in an alternative setting that is in effect on October 31
  - a preschool student (especially part-time), whose parental placement in a private preschool could change the LRE

EMIS Alliance 32

32

# FN270 Reporting and ODDEX




EMIS Alliance

33

33

# FED CCT STATUS CODE FC0003

Filter on FC0003

- **CIEP most recent IEP - should be no disability (Warning)**
  - Source Code 8 - GE Record
  - FED CCT FLAG - N
- Verify the CIEP event and confirm that the disability code ends on the date of the CIEP event.
- If the disability code on the Student Attributes - Effective Date (FD) Record is not reported as ended, make the correction and submit updated EMIS data

EMIS Alliance

34

34

# FED CCT STATUS CODE FC0004

Filter on FC0004

- **No IEP reported for October 31 date (Fatal)**
  - Source Code 5 - No IEP Reported
  - FED CCT FLAG – N
  - FED CCT LRE CODE – Blank
- Verify the student's special education event records as of October 31
- Confirm the most recent IEP was reported to EMIS
- If appropriate, report an NIEP

EMIS Alliance

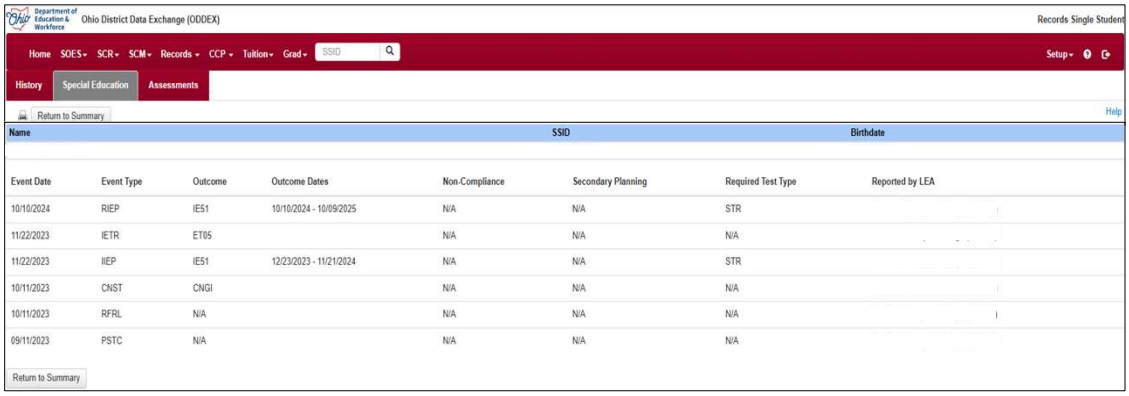




# ODDEX Records

Special Education Data Tab

- Use to verify if the student's IEP events were reported to EMIS




EMIS Alliance

# NIEP Date Type - No IEP

- NIEP events for expired or non-transferable IEPs
  - 10 - Student newly transferred in; IEP adoption determination not complete; services being provided based on prior IEP
  - 11 - IEP expired; new IEP not in place; services being provided based on prior IEP
- NIEP events using the non-compliance reason 12 can be used through the end of the IEP that was not reported to EMIS



37

# FED CCT STATUS CODE FC0005

Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
  - Source Code 5 - No IEP Reported
  - or Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - or Source Code 9 – How Received = 6
  - FED CCT FLAG – N
- Shared students can have this Status Code at the educating district
- Shared students where IEPs are not reported can also have this Status Code with Source Code 5 – No IEP Reported
- For more details and exceptions, refer to the FCC Level 2 Report Explanation, section “Include in USDOE Count”



38

# FED CCT STATUS CODE FC0005, cont'd

Filter on FC0005

- **Student does not meet inclusion filter in this district (Warning)**
  - Source Code 9 – How Received = 6
  - FED CCT FLAG – N
- Applies to Non-Public special education students receiving related services from reporting district with no IEP reported on October 31
  - Individualized Service Plans (ISP) are not considered for this report
  - If no IEP is in place on October 31, the student is not included in the Federal Child Count



39

# Students Reported by Multiple Districts

**Tie Breakers**

- The student will count where the Reporting IRN equals the District of Residence IRN,
  OR
  where the Reporting IRN is reporting a How Received code of M (Community School) or K (STEM District)
- If multiple entities are claiming the student under the criteria in #1, the student will count for the entity with the later admission date
- If multiple entities are claiming the student under the criteria in #1 and have the same admission date, the student will not count for any district
- If Buckeye United (060988) reports the student, the student will count at Buckeye United



40

# FED CCT STATUS CODE FC0006

Filter on FC0006

- **Student counting in alternative district - does not count in your district (Warning)**
  - Source Code 5 – No IEP Reported - verify if special education events need to be reported
  - or Source Code 7 - FN270 Override
  - or Source Code 8 - GE Record
  - or Source Code 9 - How Received = 6
  - or Source Code C - How Received = 6 and Grade Level = PS
  - or Source Code A - Sent Reason AU or JP
  - FED CCT FLAG - N
- Student counts at the IRN listed in the FED CCT ALT IRN column
- Review data in ODDEX to compare how data is being reported
- Communicate with the alternative district to determine how this student should be reported

EMIS Alliance 41

41

# FED CCT STATUS CODE FC0007

Filter on FC0007

- **Student excluded -conflict in where the student should count (Fatal)**
  - Source Code – 7 FN270 Override
  - Or Source Code – 8 GE Record
  - FED CCT FLAG - N
- The student will not be counted at either entity because it could not be determined where this student should count
- Review data in ODDEX to compare how the student is being reported by both entities
- Communicate with the other entity to determine how this student should be reported

EMIS Alliance 42

42

# FED CCT STATUS CODE FC0008

Filter on FC0008

- **No errors identified in DEW processing (Informational)**
  - Source Code 7 – FN270 Override
  - or Source Code 8 – GE Record
  - or Source Code 9 – How Received = 6
  - or Source Code A – Sent Reason = AU or JP
  - or Source Code B – Changed to DYS LRE (appears on Buckeye United FCC Report)
  - or Source Code C – How Received = 6 and Grade = PS
  - FED CCT FLAG – Y
- Data for the students should be reviewed for accuracy
- Apply filters to verify elements such as disability conditions and LREs
- Engage district staff to help verify data accuracy and completeness

EMIS Alliance 43

43

# Quick Check

Status Codes indicate whether a student is included in the Federal Child Count (FCC) and provide additional information to help troubleshoot potential reporting issues. Use the Status Code, Source Code, FCC report data, SIS, and ODDEX to investigate the data. Correct errors, submit the updates to EMIS, and review the updated FCC Report.

- ❑ Have all status codes been reviewed, and all reporting issues corrected?
- ❑ When corrections have been made in the student information system (SIS), has that updated data been submitted to EMIS?
- ❑ Based on the inclusion criteria, are all special education students being counted correctly?

EMIS Alliance 44

44

# Troubleshooting the Federal Child Count Statement of Assurances Report



45

## Open the FCC Statement of Assurances Report

| | A | B | C |
|---|---|---|---|
| 1 | DISAB CNDTN CODE | DISABILITY DESCR | STUDENT COUNTS |
| 2 | -- | 3, 4, and 5 Year Olds With a disability (Any) | 6 |
| 3 | 01 | Multiple Disabilities (other than Deaf-Blind) | 13 |
| 4 | 02 | Deaf-Blindness | 0 |
| 5 | 03 | Deafness (Hearing Impairment) | 0 |
| 6 | 04 | Visual Impairments | 0 |
| 7 | 05 | Speech and Language Impairments | 4 |
| 8 | 06 | Orthopedic Impairments | 0 |
| 9 | 08 | Emotional Disturbance (SBH) | 1 |
| 10 | 09 | Intellectual Disabilities (Formerly Mental Retardation or -see Manua | 1 |
| 11 | 10 | Specific Learning Disabilities | 14 |
| 12 | 12 | Autism | 23 |
| 13 | 13 | Traumatic Brain Injury (TBI) | 0 |
| 14 | 14 | Other Health Impaired (Major) | 0 |
| 15 | 15 | Other Health Impaired (Minor) | 21 |
| 16 | 16 | Developmental Delay | 3 |

**Format the report by wrapping the text in the header row and expanding all columns**



46

# Understanding Statement of Assurances

- The report includes students who:
  - have a FED CCT FLAG = Y
  - are 3-, 4-, and 5-year-olds with a disability
  - are age 6 to 21 in each disability-specific category
- Using these criteria, the next series of slides will compare the FCC Detail Report to the FCC Statement of Assurances Report
- When counts on this report are incorrect, use the filters to identify which students are included or excluded.



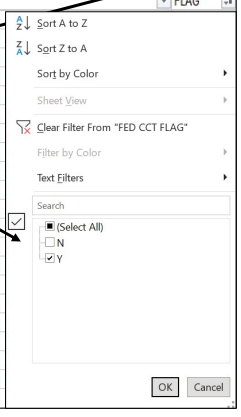


# Filter on FED CCT Flag

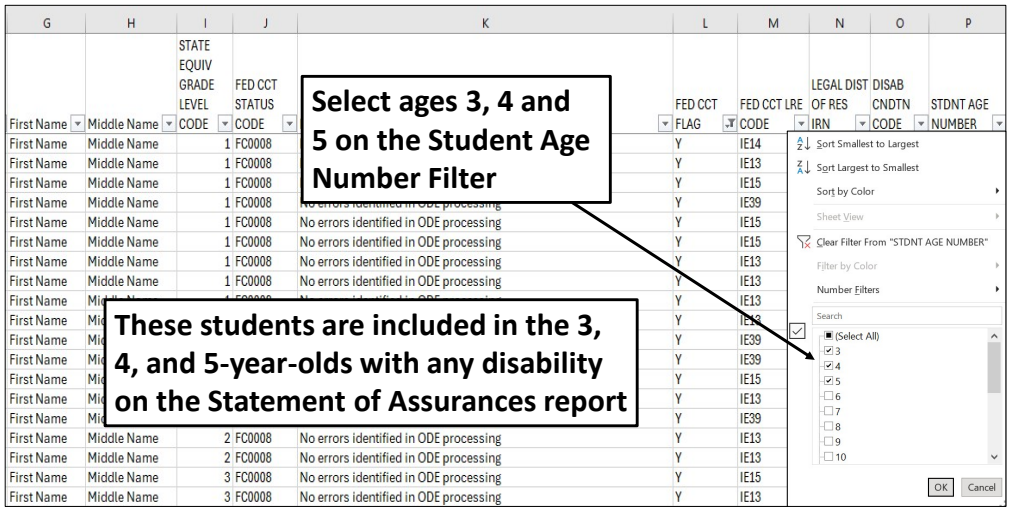
| D | E | F | G | H | I | J | K | L |
|---|---|---|---|---|---|---|---|---|
| SSID | Emis ID | Last Name | First Name | Middle Name | STATE EQUIV GRADE LEVEL CODE | FED CCT STATUS CODE | FED CCT STATUS CODE DESCR | FED CCT FLAG |
| AJ9337130 | B18000002 | Last Name | First Name | Middle Name | 1 | FC0008 | No errors identified in ODE processing | |
| AX6753160 | B18000003 | | | | | 008 | No errors identified in ODE processing | |
| BA1555355 | B18000004 | | | | | 008 | No errors identified in ODE processing | |
| JF5996371 | B18000005 | | | | | 008 | No errors identified in ODE processing | |
| LY1955107 | B18000006 | | | | | 008 | No errors identified in ODE processing | |
| MD5131530 | B18000008 | | | | | 008 | No errors identified in ODE processing | |
| WU9917913 | B18000009 | | | | | 008 | No errors identified in ODE processing | |
| XF5317335 | B18000010 | | | | | 008 | No errors identified in ODE processing | |
| YO9950199 | B18000011 | Last Name | First Name | Middle Name | 1 | FC0008 | No errors identified in ODE processing | |
| YX3697033 | B18000012 | Last Name | First Name | Middle Name | 1 | FC0008 | No errors identified in ODE processing | |
| YX5353763 | B18000013 | | | | | 008 | No errors identified in ODE processing | |
| BJ5396753 | B18000014 | | | | | 008 | No errors identified in ODE processing | |
| DI9305335 | B18000015 | | | | | 008 | No errors identified in ODE processing | |
| KX1911937 | B18000016 | | | | | 008 | No errors identified in ODE processing | |
| LX7593339 | B18000017 | | | | | 008 | No errors identified in ODE processing | |
| SM5369935 | B18000018 | | | | | 008 | No errors identified in ODE processing | |
| XU7966981 | B18000019 | | | | | 008 | No errors identified in ODE processing | |
| HK5760563 | B18000022 | | | | | 008 | No errors identified in ODE processing | |
| MI5677335 | B18000024 | | | | | 008 | No errors identified in ODE processing | |
| OE1953905 | B18000025 | Last Name | First Name | Middle Name | 3 | FC0008 | No errors identified in ODE processing | |
| ZL5915970 | B18000027 | Last Name | First Name | Middle Name | 3 | FC0008 | No errors identified in ODE processing | |

**Select Y on the FED CCT FLAG Filter on the FCC Detail Report**

**These are the students who are included in the Statement of Assurances Report**



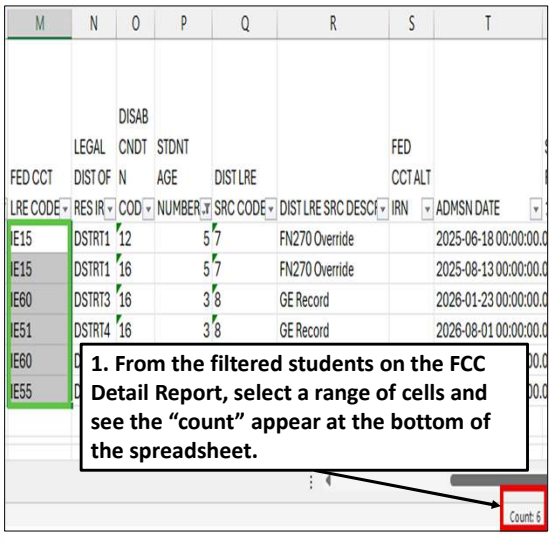
# Add Second Filter on Student Age Number







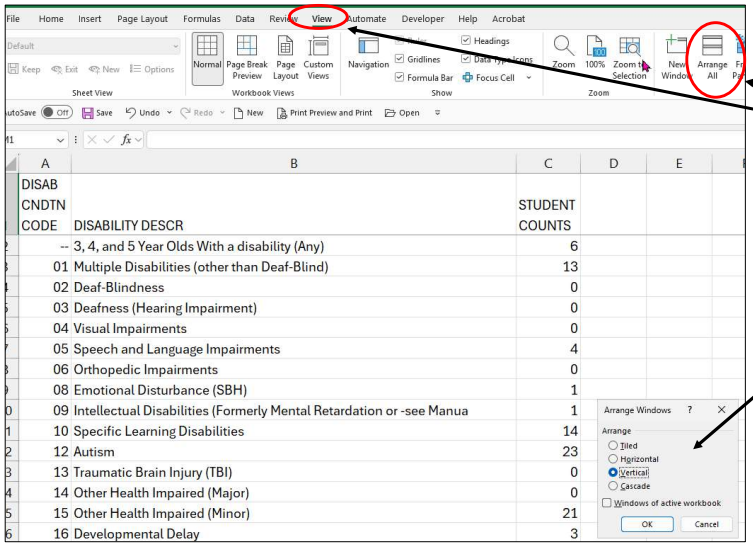

# Matching Data Between Reports




**2. This will match the count on the Statement of Assurances.**

| DISAB CNDTN CODE | DISABILITY DESCR | STUDENT COUNTS |
|---|---|---|
| -- | 3, 4, and 5 Year Olds With a disability (Any) | 6 |
| 01 | Multiple Disabilities (other than Deaf-Blind) | 13 |
| 02 | Deaf-Blindness | 0 |
| 03 | Deafness (Hearing Impairment) | 0 |
| 04 | Visual Impairments | 0 |
| 05 | Speech and Language Impairments | 4 |
| 06 | Orthopedic Impairments | 0 |
| 08 | Emotional Disturbance (SBH) | 1 |
| 09 | Intellectual Disabilities (Formerly Mental Retardation or -see Manua | 1 |
| 10 | Specific Learning Disabilities | 14 |
| 12 | Autism | 23 |
| 13 | Traumatic Brain Injury (TBI) | 0 |
| 14 | Other Health Impaired (Major) | 0 |
| 15 | Other Health Impaired (Minor) | 21 |
| 16 | Developmental Delay | 3 |

# Arrange All




| DISAB CNDTN CODE | DISABILITY DESCR | STUDENT COUNTS |
|---|---|---|
| -- | 3, 4, and 5 Year Olds With a disability (Any) | 6 |
| 01 | Multiple Disabilities (other than Deaf-Blind) | 13 |
| 02 | Deaf-Blindness | 0 |
| 03 | Deafness (Hearing Impairment) | 0 |
| 04 | Visual Impairments | 0 |
| 05 | Speech and Language Impairments | 4 |
| 06 | Orthopedic Impairments | 0 |
| 08 | Emotional Disturbance (SBH) | 1 |
| 09 | Intellectual Disabilities (Formerly Mental Retardation or -see Manua | 1 |
| 10 | Specific Learning Disabilities | 14 |
| 12 | Autism | 23 |
| 13 | Traumatic Brain Injury (TBI) | 0 |
| 14 | Other Health Impaired (Major) | 0 |
| 15 | Other Health Impaired (Minor) | 21 |
| 16 | Developmental Delay | 3 |

**With two spreadsheets open at the same time, from the View tab select "Arrange All" and then "Vertical" and "OK"**

EMIS Alliance

51

51

# Arrange All cont'd

**"Arrange All" allows both spreadsheets to be viewable at the same time**

| DISAB CNDTN CODE | DISABILITY DESCR | STUDENT COUNTS |
|---|---|---|
| -- | 3, 4, and 5 Year Olds With a disability (Any) | 6 |
| 01 | Multiple Disabilities (other than Deaf-Blind) | 13 |
| 02 | Deaf-Blindness | 0 |
| 03 | Deafness (Hearing Impairment) | 0 |
| 04 | Visual Impairments | 0 |
| 05 | Speech and Language Impairments | 4 |
| 06 | Orthopedic Impairments | 0 |
| 08 | Emotional Disturbance (SBH) | 1 |
| 09 | Intellectual Disabilities (Formerly Mental Retardation or -see Manua | 1 |
| 10 | Specific Learning Disabilities | 14 |
| 12 | Autism | 23 |
| 13 | Traumatic Brain Injury (TBI) | 0 |
| 14 | Other Health Impaired (Major) | 0 |
| 15 | Other Health Impaired (Minor) | 21 |
| 16 | Developmental Delay | 3 |

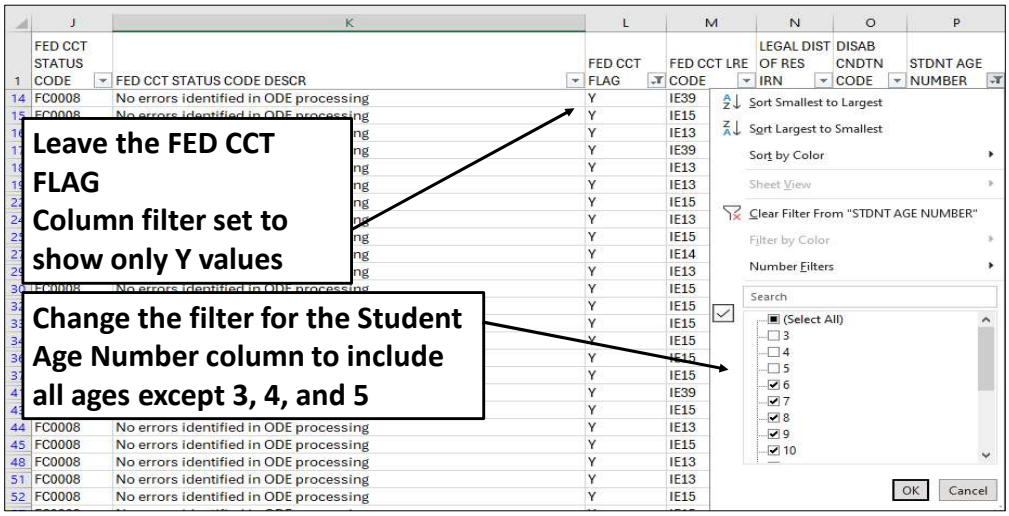
| LEA IRN | Bldg IRN | SEVERITY CODE | SSID | Emis ID | Last Name | First Name | Middle Name | STATE EQUIV GRADE LEVEL CODE | FED CCT STATUS CODE |
|---|---|---|---|---|---|---|---|---|---|
| DSTRT1 | ELM111 | I | AA1234679 | Z98765544 | Last Name | First Name | Middle Name | 04 | FC0008 |
| DSTRT1 | ELM111 | I | AA1234680 | Z98765545 | Last Name | First Name | Middle Name | 03 | FC0008 |
| DSTRT1 | ELM111 | I | AA1234681 | Z98765546 | Last Name | First Name | Middle Name | 03 | FC0008 |
| DSTRT1 | ELM111 | I | AA1234682 | Z98765547 | Last Name | First Name | Middle Name | 03 | FC0008 |
| DSTRT1 | ELM111 | I | AA1234683 | Z98765548 | Last Name | First Name | Middle Name | KG | FC0008 |
| DSTRT1 | ELM111 | I | AA1234684 | Z98765549 | Last Name | First Name | Middle Name | KG | FC0008 |
| DSTRT1 | ELM111 | I | AA1234685 | Z98765550 | Last Name | First Name | Middle Name | 03 | FC0008 |
| DSTRT1 | ELM111 | I | AA1234686 | Z98765551 | Last Name | First Name | Middle Name | 04 | FC0008 |
| DSTRT1 | ELM111 | I | AA1234687 | Z98765552 | Last Name | First Name | Middle Name | 01 | FC0008 |

EMIS Alliance

52

52

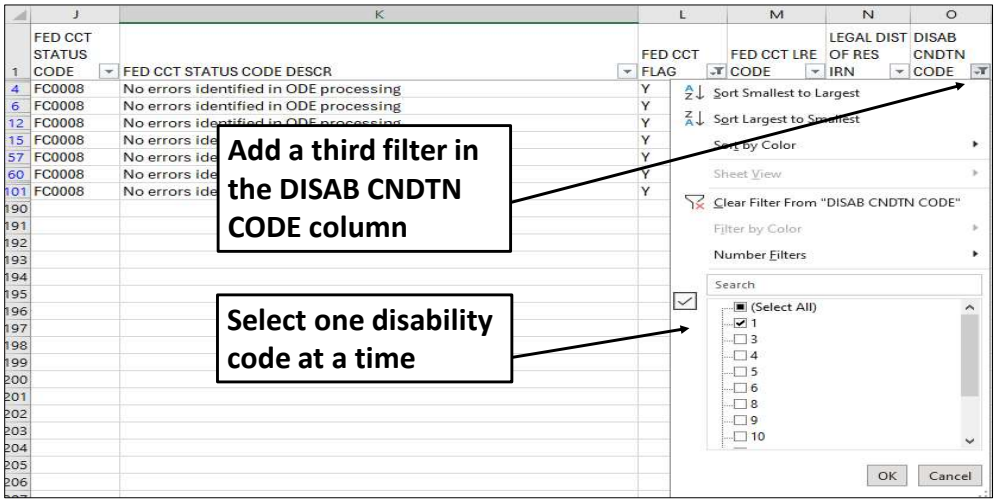
# Change the Student Age Filter



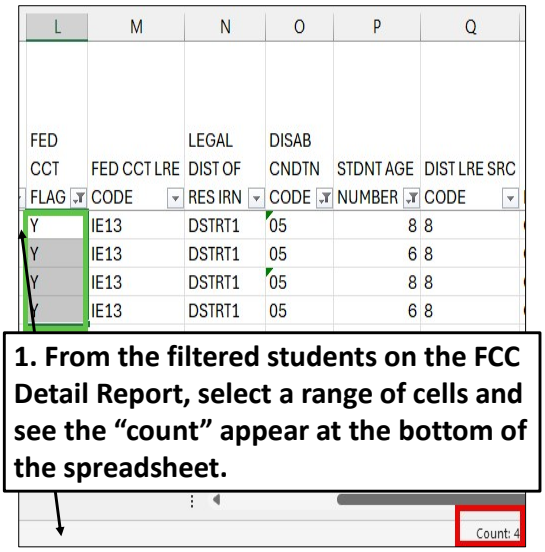





# Add a Third Filter



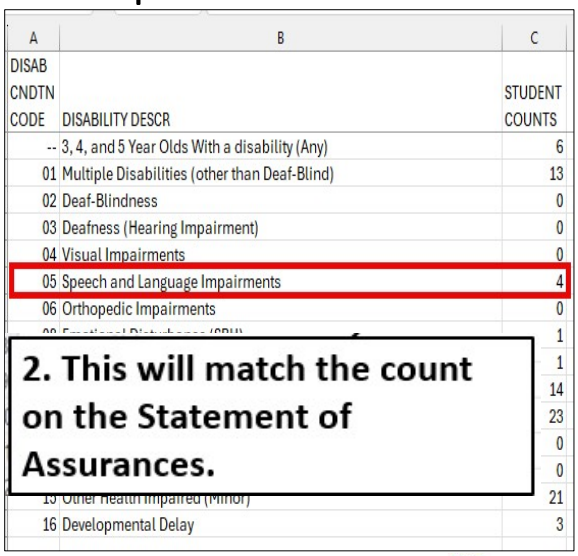
# Match the Data Between the Reports



| L | M | N | O | P | Q |
|---|---|---|---|---|---|
| FED CCT FLAG | FED CCT LRE CODE | LEGAL DIST OF RES IRN | DISAB CNDTN CODE | STDNT AGE NUMBER | DIST LRE SRC CODE |
| Y | IE13 | DSTRT1 | 05 | 8 | 8 |
| Y | IE13 | DSTRT1 | 05 | 6 | 8 |
| Y | IE13 | DSTRT1 | 05 | 8 | 8 |
| Y | IE13 | DSTRT1 | 05 | 6 | 8 |

Count: 4

**1. From the filtered students on the FCC Detail Report, select a range of cells and see the "count" appear at the bottom of the spreadsheet.**



| A | B | C |
|---|---|---|
| DISAB CNDTN CODE | DISABILITY DESCR | STUDENT COUNTS |
| -- | 3, 4, and 5 Year Olds With a disability (Any) | 6 |
| 01 | Multiple Disabilities (other than Deaf-Blind) | 13 |
| 02 | Deaf-Blindness | 0 |
| 03 | Deafness (Hearing Impairment) | 0 |
| 04 | Visual Impairments | 0 |
| 05 | Speech and Language Impairments | 4 |
| 06 | Orthopedic Impairments | 0 |
| | | 1 |
| | | 1 |
| | | 14 |
| | | 23 |
| | | 0 |
| | | 0 |
| | | 21 |
| 16 | Developmental Delay | 3 |

**2. This will match the count on the Statement of Assurances.**



55

# Quick Check

The Federal Child Count Statement of Assurances Report is based on the same data as the FCC Detail Report. Use filters to match and compare data between the two reports. The Statement of Assurances Report may be requested during an audit.

- ❑ Can you use filters to match the data between the two reports?
- ❑ Are the student counts consistent with what you expected?
- ❑ Has this data been shared with others in your district?



56

## Summary

- The FCC Reports contain both data to verify and issues that need correction.
- Some issues can be corrected, while others simply indicate that a student cannot be included in the count
- Collaborate with district staff to verify the data is both correct and complete
- "No errors" does not necessarily mean that your data is accurate



57

## Resources

- Federal Child Count Detail Report and Federal Child Count Statement of Assurances Report Explanation
  - DEW Home > Data > EMIS > Documentation > EMIS Validation and Report Explanations
- EMIS Manual
  - DEW Home > Data > EMIS > Documentation > EMIS Manual
- IDEA Data Training
  - DEW Home > Special Education > Special Education Data and Funding > Special Education Accountability Resources > Special Education Accountability Training



58

# Resources Cont.

- Office of Exceptional Children
  - Home > Special Education > Office for Exceptional Children Contact Information
- Special Education Profile
  - Home > Special Education > Special Education Data and Funding > Special Education Accountability Resources > Ohio's Special Education Profiles
- District Data Owners
- Your ITC



59

# Questions?

**If you would like a certificate of attendance for this training, you must complete the below feedback form within 5 business days of this training**
https://tinyurl.com/EA-District-Feedback



60